



# Inner East Community Committee

Burmantofts & Richmond Hill, Gipton & Harehills,  
Killingbeck & Seacroft

**Meeting to be held in The Compton Centre, 322  
Harehills Lane, Leeds LS9 7BG  
Thursday, 10th December, 2015 at 5.30 pm**

An informal workshop entitled “How we can broaden the role of the Compton Centre as a Community Hub to meet the needs of all the community” will be held at approximately 6:30pm (at the conclusion of the formal Community Committee meeting)

## Councillors:

R Grahame  
M Ingham  
A Khan (Chair)

Burmantofts and Richmond Hill;  
Burmantofts and Richmond Hill;  
Burmantofts and Richmond Hill;

R Harington  
A Hussain  
K Maqsood

Gipton and Harehills;  
Gipton and Harehills;  
Gipton and Harehills;

C Dobson  
G Hyde  
B Selby

Killingbeck and Seacroft;  
Killingbeck and Seacroft;  
Killingbeck and Seacroft;





## **Co-optees**

**Agenda compiled by:** Helen Gray 0113 247 4355  
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**East North East Area Leader:** Jane Maxwell Tel: 336 7627

*Images on cover from left to right:  
Burmantofts and Richmond Hill - Burmantofts stone; East End Park  
Gipton & Harehills - Fairway Hill; Bankstead Park  
Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>CHAIRS OPENING REMARKS</b></p>	
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p><b>DECLARATIONS OF DISCLOSABLE INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	
6			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to <b>10 minutes</b> may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
8			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held 17<sup>th</sup> September 2015</p>	1 - 6
9			<p><b>MATTERS ARISING</b></p> <p>To note any matters arising from the minutes</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>DEPUTATION TO INNER EAST COMMUNITY COMMITTEE - THE GREEN, SEACROFT</b></p> <p>In accordance with Community Committee Procedure Rules 4.10 to 4.15 (Deputations), the Inner East Community Committee is invited to receive a Deputation in respect of the future of The Green Residential Care Home and Day Centre, Seacroft.</p> <p>In line with the Procedure Rules a Deputation shall consist of at least 2 but no more than 5 people, and shall not be more than 5 minutes in duration.</p>	
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>APPOINTMENT OF CO-OPTES TO COMMUNITY COMMITTEES</b></p> <p>To consider the report of the City Solicitor seeking approval of co-optees to the Inner East Community Committee for the remainder of the 2015/16 Municipal Year</p>	7 - 10
12	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2015/16 - CHILDREN'S SERVICES CLUSTER MEMBERSHIP PARTNERSHIP</b></p> <p>To consider the report of the City Solicitor seeking approval to alter the current representation of the Inner East Community Committee on the Inner East Children's Services Cluster partnership</p>	11 - 14
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To consider the report of the East North East Area Leader which provides an update on the work programme of the Inner East Community Committee</p>	15 - 46
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>WELLBEING REPORT</b></p> <p>To consider the report of the East North East Area Leader which provides an update on the Inner East Community Committee Wellbeing Budget and details of new projects for consideration</p>	47 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
15	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>EAST NORTH EAST EMPLOYMENT AND SKILLS PLAN 2015/16</b></p> <p>To consider the report of the Head of Communities and Partnerships summarising the East North East Employment &amp; Skills Plan outcomes for 2014/15 and setting out the revised structure of the Plan 2015/16 based on local employment and skills intelligence</p>	57 - 62
16	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>THE COMPTON CENTRE: DEVELOPMENT OF THE COMMUNITY HUB APPROACH</b></p> <p>To consider the report of the Inner East Community Hub Manager outlining the Community Hub model and providing an update with specific reference to the Inner East area. The report will support discussions during the informal workshop to be held at the conclusion of the formal business meeting</p>	63 - 76
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date of the next meeting as Thursday 24<sup>th</sup> March 2016. (The start time and venue to be confirmed)</p> <p><b>MAP OF VENUE</b></p>	77 - 78
<p>An informal workshop entitled "How we can broaden the role of the Compton Centre as a Community Hub to meet the needs of all the community" will be held at approximately 6:30pm (at the conclusion of the formal Community Committee meeting)</p>				

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

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## INNER EAST COMMUNITY COMMITTEE

THURSDAY, 17TH SEPTEMBER, 2015

**PRESENT:** Councillor A Khan in the Chair

Councillors C Dobson, R Grahame,  
R Harington, A Hussain, M Ingham,  
K Maqsood and B Selby

Approximately 25 representatives of the local community, stakeholders and partners attended the meeting

**20 Chairs Opening Remarks**

The Chair welcomed all present to the meeting and brief introductions were made. Additionally Councillor Khan introduced Neil Young to his first meeting of the Community Committee as the new Area Support Officer for the Inner East area. Finally the Chair thanked the former Area Support Officer, Andy Birkbeck for his work and support to the Community Committee in previous years.

**21 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents

**22 Exempt Information - Possible Exclusion of the Press and Public**

No exempt information was contained within the agenda

**23 Late Items**

No formal late items of business were added to the agenda, however Members were in receipt of a supplementary document relating to Agenda item 13 (Wellbeing Fund) (minute 32 refers) which provided a précis of the comments of the Elected Members from each Ward on the applications received.

**24 Declarations of Disclosable Interests**

No declarations of disclosable pecuniary interests were made

**25 Apologies for Absence**

Apologies for absence were received from Councillor G Hyde. The Community Committee noted the report of Councillor Hyde's recent accident and expressed their best wishes for a speedy recovery to him

**26 Open Forum**

The following matters were raised under the Open Forum:

- a) A request was made for information on the District Heating Scheme, the local consultation proposed and how it would benefit those residents in fuel poverty.

The Community Committee (CC) noted the intention to refer this matter to the relevant Department in order to seek a response

- b) A request was made for consideration of the public consultation and involvement framework employed by the CC, including monitoring and review of the process and provision of updates/responses to issues raised and/or discussed at workshop sessions  
In response the Area Leader provided information on an ongoing performance management review and the intention to bring a report to a future CC meeting setting out proposals for new ways of working, managing issues and Community Champion involvement
- c) A request for information on the impact on the Inner East area of the City's welcome to refugees from eastern Europe was noted, specifically the impact on schools, health services and support networks.  
In response the Chair referred to the discussions held at a recent Scrutiny Board (Environment & Housing) meeting, which sought to ensure that refugees were welcomed throughout the city and not just within the inner areas.

The CC noted that, where appropriate, all of the matters raised would be referred to the relevant Member advisory group for further discussion and/or LCC Department.

**27 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the meeting held 18<sup>th</sup> June 2015 be agreed as a correct record

**28 Matters Arising**

Minute 8 e) Derelict and Nuisance sites. – One Member referred to the residential development of the former Kiln and Yew Tree public house sites and reiterated the need for social housing in the area. Concern over the loss of social areas within the locality was noted.

Additionally, a request for a site visit to the Bellbrooke car park was noted. In response, officers confirmed that whilst most works had been completed, the required landscaping could not be undertaken until Spring 2016.

It was agreed that information on the progress of the works to that site would be included as a key message on the CCs social media sites

**29 Libraries Update in Inner East Area - Compton Road, Seacroft, Crossgates**

The CC received the report of the Senior Communities Librarian on the work of the Libraries and Information Service in the Inner East Area of the City, highlighting the work taking place in Compton Road, Seacroft and Crossgates libraries.

Fiona Titterington attended the meeting to present the report and began by highlighting the move of front-line staff and library staff to the Citizens and Communities Directorate (Leeds City Council). This new way of working had delivered more joined up services for residents as well as the community

library services, events; quality book stock, online resources, and free IT learning.

(Councillor Hussain joined the meeting at this point)

Key issues and events from each of the community libraries were discussed including the following:

- the Compton Road Library and the links established between the Library service and the welfare services provided on-site (in the Compton Centre) which allowed staff to identify residents who may need additional support
- consideration of how to link to social isolation issues with the use of advice sessions and the mobile library, noting that the mobile library had limited space to facilitate advice sessions/literature. It was reported that the Library Service did operate an “at home” service where resources were made available to residents at home
- the use of the Compton Centre for events, such as school appeals for local schools and Community Committee meetings
- the statistics supplied showing the trends in the use of the library services and borrowed books and the growth of use of access to on-line ‘e-books’
- residents’ access to the Mobile Library and the need to widen the publicity of the existing routes/stops
- the future of the Library Service, including plans for ‘pop-up’ services and the growth of the on-line service

In conclusion, Members requested information on the take-up and use of the Mobile Library on a ward by ward basis and also figures on the use of the three libraries.

**RESOLVED –**

- a) To note the contents of the update from the Senior Communities Librarian for the North East Area and the discussions held on the work libraries are delivering in local communities.
- b) That the requested information on the take-up and use of the Mobile Library on a ward by ward basis and also figures on the use of the three libraries be provided to Members

**30 Neighbourhood Improvement Update Report**

The East North East Area Leader presented a report providing an update on the neighbourhood improvement approach currently being developed in Inner East Leeds which included the establishment of “Neighbourhood Improvement Partnerships” to focus on small localities supported by a Neighbourhood Improvement Board, Councillors and stakeholders

Further information on the emerging Neighbourhood Improvement Partnerships (NIP) was provided, including the intention to focus in on smaller neighbourhoods where there is an identified need to accelerate progress or where progress has started to stall. Informal discussions with ward Members had been held seeking to identify neighbourhoods; to focus on how to increase community engagement in each of the priority neighbourhoods.

Draft minutes to be approved at the meeting  
to be held on Thursday, 10th December, 2015

A Neighbourhood Improvement Plan would be developed using the plan on a page format to focus on key themes and identify new collaborative actions that are either additional to or replace existing service delivery.

Additionally each NIP would develop a Community Engagement Plan, with local residents and front line staff to decide the appropriate method of engagement based on previous experience and the success of existing structures.

Members noted the contents of the report specific to localities within the Inner East CC area and further discussed the following:

- The need to ensure that residents are better connected to the learning/employment/skills agenda and to consider how information on job opportunities are made available to residents
- The suggestion that there should be an open invitation for employers to attend the CC meetings
- The comment that certain conditions such as dyslexia/dyspraxia are not identified early enough in school and young people from the Inner East CC area are leaving school without the necessary grades to access additional training/apprenticeships

#### **RESOLVED -**

- a) That having considered the request for nominees from each Ward to work with the Chair of the Community Committee to support the development of the neighbourhood improvement partnerships and the Inner East Neighbourhood Improvement Board, the following Councillors be nominated:

Killingbeck & Seacroft	Councillor C Dobson
Gipton & Harehills	Councillor R Harington (with Councillor Maqsood)
Burmantofts & Richmond Hill	Councillor R Grahame

- b) To note the intention for an update report to be presented the Community Committee in December 2015.

- c) To note that regular briefings will take place at Ward Member meetings with a view to having all arrangements fully operational by December 2015.

(Councillor Hussain left the meeting at this point)

### **31 Area Update Report**

The East North East Area Leader presented a report providing an update on the work programme of Inner East Community Committee, including the work of the Community Champions, community events, the Harehills Lane Town and District Centre scheme and the service level agreement for environmental services.

The report included an appendix presenting an update on the actions taken in response to the “social isolation” issues discussed by at the January 2015 workshop

Other Key issues discussed included:

- mental health and social isolation – consideration of how Members connected with health representatives and service users to discuss support; and also where would service users find meeting space in the locality to discuss issues with health care professionals. In response, Liz Bailey (ENE Health & Wellbeing Improvement Manager) reported that a review of health and wellbeing provision in the area would be discussed at the next Health and Wellbeing Board partnership meeting, in order to develop a model of service provision. A report back would be presented to the CC in due course.
- The work of the ENE Employment & Skills Board and the intention to present an update report on local issues to the December 2015 CC meeting

#### **RESOLVED**

- a) That the contents of the report and discussions be noted
- b) That approval be given to the establishment of an informal working group to review the performance management framework (with the involvement of one Member from each ward and the Community Committee chair to ensure it is fit for purpose)
- c) That the intention to bring a further report to the December Inner East Community Committee meeting on the work of the ENE Employment & Skills Board be noted

### **32 Wellbeing Report**

The East North East Area Leader submitted a report providing an update on the current position of the capital and revenue budget for the Inner East CC

A schedule providing an overview of the applications and the recommendations of the Wellbeing sub group was tabled at the meeting

#### **RESOLVED –**

- a) To note the spend to date and current balances for the 2015/16 financial year as detailed in Appendix 1 of the submitted report
- b) That, having considered the submitted project proposals and comments of the Elected Members, the following be agreed in respect of applications to the Wellbeing Fund:

<u>Project</u>	<u>Decision/amount granted</u>
East Leeds Ground Equipment	£2,000
Crossgates Festive Christmas Lights	£600
They Call Us Maids	Declined
Church Community Chair Fund	Declined
Project Hope Leeds – Tea Time Club and Job Club	Deferred
Connecting Communities	Declined
Harehills Bonfire Night Diversionary Activities	£2,345

CCTV at The Rein	£5,000
Leeds Money Buddies	£1,473

c) To note the following Wellbeing Revenue fund decisions were taken under delegated authority:

RadhaRaman Folk Festival, RadhaRaman Society	£1,000
Al-Khidmat Centre, Leeds Islamic Centre	£2,500
Summer Holiday Programme, Leeds Youth Service	£2,100

d) That, following the workshop and discussions on the issues around domestic violence, approval be given to allocate £500.00 per ward from the small grants pot towards projects which contribute towards tackling domestic violence in Inner East Leeds

**33 Appointment of Co-optees to the Community Committee - Update**

Further to minute 13 of the meeting held 18<sup>th</sup> June 2015, the City Solicitor submitted a report providing an update on the appointment of co-optees to the CC for the duration of the 2015/2016 municipal year. The CC noted intention to present a report seeking formal appointment of co-optees after the next meetings of the Burmantofts & Richmond Hill CLT (28/9/15) and the Killingbeck & Seacroft CLT (15/10/15).

**RESOLVED** - To note the current position in respect of the appointment of co-optees to the Community Committee and the intention to present a further report to the next appropriate meeting to formally approve any nominations received for co-opted members for the remainder of the 2015/16 Municipal Year.

**34 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as 10<sup>th</sup> December 2015 at 6.00 pm. The venue to be confirmed nearer the date.



**Report of: City Solicitor**

**Report to: Inner East Community Committee - Burmantofts & Richmond Hill; Gipton & Harehills; Killingbeck & Seacroft.**

**Report author: Helen Gray (0113 2474355) and Neil Young, Area Officer (0113 3367629)**

**Date: 10<sup>th</sup> December 2015**

**For decision**

## **Appointment of Co-optees to Community Committees**

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### **Purpose of report**

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the remainder of the 2015/2016 municipal year.

### **Main issues**

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, but will be non-voting members of the Committee.
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

## Options

8. Previously the Inner East Community Committee received nominations for co-option from the following Community Leadership Teams or Forums:
  - Burmantofts & Richmond Hill Community Leadership Team
  - Killingbeck & Seacroft Community Leadership Team
  - Gipton Community Leadership Team (now defunct)
  - Harehills Forum (now defunct)
9. Since the June committee meeting the Gipton Community Leadership Team has been disbanded and the Communities Team (ENE) is still looking to establish a new mechanism for a co-option from Gipton.
10. Members are invited to give consideration to the continuation of appointing co-optees to the Community Committee.
11. In doing so, Members are asked to note that the following formal nominations have been received and to consider their respective appointments as co-optees to the Community Committee for the remainder of the municipal year:
12. The Burmantofts & Richmond Hill Community Leadership Team met on 29<sup>th</sup> September. Those present at that meeting agreed by a show of hands that Phil Rone and Sue Lynch should be formally nominated as co-optees for Burmantofts & Richmond Hill, in a continuation of the previous arrangements.
13. The Killingbeck & Seacroft Community Leadership Team met on 15<sup>th</sup> October. A nomination for a co-optive member was received, however there was an expression of interest from another resident at this meeting who requested some further information about the role of a co-optee before making a decision on whether to put their name forward. The decision was therefore taken that the CLT could not make a formal nomination until that expression of interest had been explored fully. A nomination for a co-optee for Killingbeck & Seacroft has therefore not been received.

## Corporate considerations

### a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.



**b. Equality and diversity / cohesion and integration**

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

**c. Council policies and city priorities**

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

**d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

**Conclusion**

14. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of co-optees for Burmantofts and Richmond Hill for the remainder of the municipal year.

**Recommendations**

The Community Committee is invited to:

- a) Approve the appointment of those co-optees named within paragraph 12 of the report for the remainder of the municipal year, in order to support the work of the Committee.

**Background information**

- **Not Applicable**

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**Report of: City Solicitor**

**Report to: Inner East Community Committee - Burmantofts & Richmond Hill; Gipton & Harehills; Killingbeck & Seacroft.**

**Report author: Helen Gray (0113 2474355)**

**Date: 10<sup>th</sup> December 2015**

**For decision**

## **Community Committee Appointments 2015/2016 – Children’s Service Cluster Partnerships**

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### **Purpose of report**

- 1 The purpose of this report is to invite the Committee to consider its current representation on the ‘Inner East’ Children’s Services Cluster Partnership.
- 2 Specifically, to consider replacing one current representative, Councillor A Khan, with Cllr M Ingham.

### **Main issues**

- 3 At the first meeting of the municipal year, the Committee appointed a number of representatives to the local Children’s Services Cluster Partnerships. (Appendix 1 below provides the Committee’s current representation, as agreed on 18<sup>th</sup> June 2015).
- 4 Following recent discussions with the Committee’s ‘Champions’, it has been suggested that the Children’s Services Community Committee Champions (Councillors Ingham and C Dobson) be appointed to their local Cluster Partnerships.
- 5 Councillor C Dobson is already appointed to the Seacroft Manson Cluster Partnership, as agreed by the Community Committee in June 2015.
- 6 To facilitate Councillor Ingham’s involvement, Members are invited to consider amending representation on the ‘Inner East’ Cluster Partnership by replacing Councillor Khan with Councillor Ingham.

## Options

- 7 In terms of options, Members are invited to consider whether or not to amend the Committee's existing representation on the Inner East Cluster Partnership, as outlined above.

## Corporate considerations

### a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to, and representation on the relevant Children's Services Cluster Partnerships.

### b. Equality and diversity / cohesion and integration

Council representation on Children's Services Cluster Partnerships enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

### c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

### d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

## Conclusion

- 8 The Committee is invited to consider its current representation on the 'Inner East' Children's Services Cluster Partnership, to facilitate the appointment of the Children's Services Community Committee Champions (Councillors Ingham and M Dobson) on their local Cluster Partnerships.

Specifically, this would mean replacing the current representative, Councillor A Khan, with Cllr M Ingham

## **Recommendations**

- 9 The Community Committee is invited to consider replacing the current representative, Councillor A Khan, with Cllr M Ingham on the 'Inner East' Children's Services Cluster Partnership, in order to facilitate the appointment of the Children's Services Community Committee Champions (Councillors Ingham and M Dobson) on their local Cluster Partnerships.

## **Background information**

- None

## Appendix 1

<b>CLUSTER</b>	<b>NOS of ELECTED MEMBERS SUGGESTED</b>	<b>SUGGESTED AREA COMMITTEE LINK</b>	<b>SUGGESTED WARD LINK</b>	<b>MEMBER REPS APPOINTED</b>
Seacroft Manston	2	East (Inner)  <i>East (Outer) (NB SE Area)</i>	1 Seacroft and Killingbeck  1 Crossgates and Whinmoor (NB SE Area)	C DOBSON  -
Inner East	2	East (Inner)	1 Burmantofts and Richmond Hill 1 Gipton and Harehills	A KHAN  R HARINGTON
CHESS (Chapeltown extended schools and services)	2	North East (Inner)	1 Chapel Allerton  1 Gipton and Harehills	-  R HARINGTON



**Report of: Jane Maxwell, East North East Area Leader**

**Report to: Inner East Community Committee – covering the wards of Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft.**

**Report author: Neil Young, Area Officer, Tel: 0113 3367629**

**Date: 10<sup>th</sup> December 2015**

**For decision**

## **Community Committee Update Report**

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### **Purpose of report**

1. This report provides an update on the work programme of the Inner East Community Committee, its recent successes and current challenges.

### **Main issues**

2. Since the last Community Committee, work has progressed in a number of areas, including through the Committee's sub groups and local partnerships, which are currently evolving into Neighbourhood Improvement Partnerships.

#### **Sub Groups**

3. As of the date of writing this report, no sub groups have met since the date of the last community committee. The Inner East Environmental Sub Group is due to meet on 30<sup>th</sup> November. Issues on the agenda to be discussed at this meeting include; long term burial provision, an update on the Recycling and Energy Recovery Facility and a new service level agreement for the East North East Locality Team. An update of this meeting will be provided at the next community committee on 24<sup>th</sup> March 2016.

#### **Neighbourhood Improvement Partnership/s**

4. Across the East North East area, a more robust neighbourhood improvement framework is being established. This includes the formation of local Neighbourhood Improvement Partnerships, building on the previous neighbourhood management model and providing the opportunity to target smaller neighbourhoods where there is a need to accelerate progress.

5. Within the priority neighbourhoods identified within Inner East Community Committee, the following progress and challenges should be noted:
6. **Harehills** - Meetings have continued with the Harehills Neighbourhood Improvement Partnership (NIP) which has now been extended to wider partners across Harehills. In particular, discussions have centered on how the Harehills NIP will feed into the Inner East Neighbourhood Improvement Board. Further meetings are scheduled to take place in December and January.
  - 6.1. The 'Keep Harehills Tidy' campaign has now been launched, with organisations, businesses, residents and schools all invited to play an active role in supporting the campaign. This piece of work is on-going and partners will be asked to contribute practical solutions, to help with publicity and marketing as well as to collectively support change in Harehills to make it a place that is kept clean and tidy.
  - 6.2. Several partners came together in October, including Hamara, Getaway Girls and Together for Women to work a small group of eastern European women in Harehills to help them set up an established women's group. The group will be named 'Women's Time' and will be hosted from Getaway Girls. The group will provide a space for the eastern European community to socialise, cook, engage in physical activities and to get advice and assistance around health and wellbeing issues.
7. **Burmantofts & Richmond Hill** - The Area Officer has continued to develop key stakeholder relationships in the ward. This engagement work has focused on securing support for The Burmantofts and Richmond Hill Neighbourhood Improvement Partnership to be launched in December. Partners have welcomed the proposed approach and have been forthcoming with suggestions for how to make it effective.
  - 7.1. The Area Officer continues to actively support and follow up on issues raised at existing partnership structures in the ward, namely the ward tasking meeting, the BRH Health and Wellbeing Partnership and the Community Leadership Team (CLT). The Area Officer, (with the support of members), has organised two CLT meetings to date. This well attended forum provides an opportunity for residents to raise local issues, share good news stories and contribute to the neighbourhood improvement agenda. The last two meetings have focused on planning and parking issues in the ward.
  - 7.2. The Area Officer has provided support to a number of projects in the ward including the development of a fresh food luncheon club at Lincoln Green Community Centre; the development of a new tea time family support club at Project Hope Leeds and has supported Zest Health for Life to develop activity around the domestic violence agenda following the last Inner East Community Committee. The Area officer has also worked alongside Public Health England to carry out a targeted community vaccination programme against Hepatitis A.
8. **Gipton & Seacroft** – Both Gipton and Seacroft wards have a Local Management Team in place that are working well to deliver actions against the priorities agreed within the



Neighbourhood Improvement Plan. To make sure work is taking place in the areas of most need and towards the correct priorities, the Neighbourhood Improvement Partnership will be revisited in the New Year where discussions will turn towards the Neighbourhood Improvement Board. A collaborative approach with collective priorities has brought additional resources and funding to the communities in the region of £173,600.

8.1. Various pieces of work are ongoing to increase community cohesion and engagement, including:

#### *Seacroft*

- Assisting LS14 trust to write a CCG bid to tackle health, social isolation and employment concerns with Seacroft. The bid, if successful will attract £50K and will concentrate on the LSOA of Boggart Hill. The proposed projects include healthy growing, cooking and eating, physical activity, improved use of Rein Park and employment and training opportunities.
- Planning permission has been applied for the proposed MUGGA at Seacroft Park.
- Three 'operation champions' have been held throughout the neighbourhoods. The themes of the operations have been crime, environmental issues and antisocial behaviour consultation.
- Seacroft winter gala will be held on 12<sup>th</sup> December
- Neighbourhood Plan forum meeting was held on 25<sup>th</sup> November
- Free Saturday Meal offered at St James Church

#### *Gipton*

- Consultation on the activities the community would like to be delivered from Gipton Fire Station.
- Consultation on the activities the community would like to be delivered at Henry Barran Centre (as a result of this, Boxing sessions are now being held there).
- An Operation Champion will be held in the coming weeks, concentrating on the new-build homes.
- A Child Sexual Exploitation briefing has been delivered to seven parents in Gipton.
- The establishment of a community café and food bank.

8.2. Several pieces of work are in progress which promote emotional wellbeing and physical health, including lung health, and stop smoking advice. Both Gipton and Seacroft have a Health Improvement Group which looks at priorities and activities to improve health within the community, including walking and riding groups, healthy cooking classes, a 'pay as you feel' café, a vulnerable men's group and a women's friendship group.

8.3. Work towards employment and skills and NEETs includes weekly 'opportunity shops' in Gipton and Seacroft which offer support with job searches, job applications and CV writing as well as creating opportunities around volunteering and work experience.

## **Community Champions**

9. Work is ongoing to develop the role of the Community Champions. In addition to their role in supporting the work of the sub groups, referred to earlier in this report, the community champions continue to support work within their portfolio. The community committee chair has committed to bi-monthly community champion meetings to ensure that champions in post are able to share their key areas of work and identify any areas of overlap. The meetings are also an opportunity to share good practice and address any challenging issues collectively.

## **Community Committee Performance Management Framework**

10. A new performance management framework has been developed to help drive forward the priorities and achieve defined and measurable outputs from the workshop discussions which have formed an important part of community committee meetings.

10.1. This document provides a review of all agreed workshop actions with each action being allocated a progress rating of red, amber or green. Each of the community champions will be able to review and monitor progress against key actions within their local portfolio. Not only will this process serve as a useful mechanism for community champions to readily identify areas of good practice and any cases where we are struggling to make progress, it also allocates actions to a named individual and organisation and therefore provides clear accountability around any actions arising from the community committees.

10.2. The Community Committee Performance Management Framework is attached at Appendix 1.

11. At the last community committee, a report was received from the Senior Communities Librarian (Inner East) updating the committee on the work of the library service in inner east. As part of the discussion that followed the presentation of the report, members requested a breakdown of lending figures for the fixed library sites in inner east and also for the mobile library vehicle fleet which stops at various locations within the community committee boundary. The lending figures from Compton Road, Crossgates and Seacroft libraries are provided in Appendix 2 of this report.

11.1. The Leeds City Council mobile library service operates across the City of Leeds from its base in Seacroft. It is served by a fleet of nine vehicles. Five of the vehicles are classed as community mobile libraries carrying book stock and delivering services in communities, three are designated for the use of older people, and one is specifically assigned to Children and Families.

11.2. All mobile library vehicles cross community committee boundaries, and the performance information of book issues and visitors are collected and reported by each different vehicle, but not on individual stops. As a consequence of this, there is not as yet an established mechanism for compiling performance figures on a ward or

Community Committee boundary basis. The mobile library service manager has been alerted to the fact that members of the committee have requested this information and it may be that such a process is established in the future.

11.3. As a further update, the mobile library services unit will be moving into Citizens and Communities Directorate, from City Development Directorate before the end of this financial year.

12. At the January Community Committee, a workshop was held on social isolation and discussion centered around what could be done to reduce social isolation in East North East. Updates on multi-partner projects that have taken place towards this outcome are contained with Appendix 3, 4, 5 and 6.

### **Community Events**

13. A series of diversionary activities took place in Harehills on 4<sup>th</sup> and 5<sup>th</sup> November 2015 to provide positive activities for young people to engage in around Bonfire Night. The Area Officer for Harehills worked in partnership with Safer Leeds, CATCH, LCC Active Lifestyles, LCC Youth Services, ENE Locality Team, West Yorkshire Fire Service and West Yorkshire Police to provide advice to young people in Harehills and signpost them to a series of recreational activities being delivered from the Hovingham Hub and the MCS Bilal Centre by CATCH and LCC Youth Services. Several weeks before, the team worked with the same partners to distribute leaflets across the Harehills and Chapeltown area publicising these events. These activities were delivered as a result of community committee funding approved at the last committee meeting in September.

14. East End Park bonfire and firework display took place on 5<sup>th</sup> November, one of the six bonfires organised by Leeds City Council. The event was judged to be great success with over a thousand people in attendance.

15. The first of three ward visits in the Inner East organised by the Communities Team (ENE) took place on 8<sup>th</sup> November with the Leader of Council, Cllr Judith Blake, and Chief Executive, Tom Riordan, visiting Gipton & Harehills. The visiting party, which also included the Community Committee Chair, Cllr Asghar Khan, and local ward member, Roger Harington, undertook a tour of the ward taking in local points of interest and key pieces of collaborative work. The tour concluded with a visit to the Compton Centre Community Hub where the visiting party undertook a floor walk to meet staff and see the numerous services being delivered from the centre.

16. At the September community committee, a workshop took place which sought people's views about how the community committee could support and contribute to the 16 Days of Action campaign against domestic violence and abuse in Inner East Leeds. The campaign ran from 25<sup>th</sup> November to 10<sup>th</sup> December. The workshop, which involved elected members, local residents, third sector organisations and officers from the council's community safety and commissioning teams, was the conduit for some insightful and constructive conversations about how there could be better awareness raising around domestic violence and abuse. Some of the ideas from this session were

used to inform a programme of events and activities organised by Communities Team ENE.

16.1. These activities included;

- An action walk from the Reginald Centre in Chapelton to the Compton Centre in Harehills involving local councillors and partners. The walk included a key note speech from the community champion for community safety and environment, Cllr Brian Selby, and ceremonial tying of white ribbons onto trees within the grounds of the Compton Centre. Children from Harehills Primary School also performed two songs at the Compton Centre containing key messages about community harmony and respect for others. Awareness raising publicity was also handed out to members of the public along the route.
- Information stalls at the Compton Centre and the Reginald Centre.

16.2. Actions specific to Gipton and Seacroft include:

- An awareness raising walk at Harehills Park and the Village Green in Seacroft.
- Promotional boards within customer locations – One Stops centres, Libraries, community centres, churches, children centres etc.
- Pledge cards for employees and agencies and customers.
- Christmas trees were put up early and used as “pledge trees” to display the pledge cards.

16.3. Longer term multi agency initiatives include:

- A “journey so far “ story from survivors that attend the Blossoms and Daisy’s support groups
- Consistent multi – agency training for front line services
- Emergency funding for vouchers to give individuals fleeing violence access to children’s provisions
- Bespoke items containing emergency contact details (Lipsil/nail file).

17. Members of the committee also agreed to set aside £1500 from their Wellbeing budget to support local groups and organisations to deliver projects which support the 16 Days of Action campaign. In response to this, the Communities Team ENE received five applications which were subsequently approved by ward members. The applications are contained within Appendix 7 of this report

### **Ward Issues**

18. Good progress has been made on the Harehills Lane Town and District Centre scheme which benefits both Gipton and Harehills and Burmantofts and Richmond Hill wards. The refurbishment of the Bellbrookes car park has been completed and a number of positive comments have been received by local residents and businesses. The majority of the Highways works have also been completed incorporating traffic calming measures and resurfacing and the barrier between the car park and Harehills Lane has been replaced with an attractive dwarf wall and railing feature. Communities Team ENE are working with the Regeneration Team (Leeds City Council) and East Street Arts to

coordinate a public art project in and around Harehills Lane. Local schools have been approached as part of the discussions to involve local young people in the design of the art sculpture to be installed within the grounds of the Compton Centre and the design of 'welcome' banners on lampposts. A panel has been arranged for 1<sup>st</sup> December to evaluate the final designs for the public art. The banners will be complimented by hanging baskets in the spring.

## **Communications & Social Media**

19. The Communities Team ENE have continued to use the Community Committee Facebook pages to provide details of work of the committee as well advertising community events and local opportunities.
20. At the time of writing, the Inner East Community Committee Facebook pages had been "liked" by 225 people, an increase from 209 at the time of the last Community Committee in September. The Facebook pages continue to be an important communications tool between the council and local residents and services.

## **Challenges and Opportunities**

21. *Community Led Local Development* - Members may recall that in early 2014 they were briefed on a European funding initiative called Community Led Local Development (CLLD) which is part of the current ESIF programme. CLLD is not for general "community development" and its use is restricted to the development of the economy and to support people into employment. It cannot be used as "continuation funding" for existing projects or activities. Funding can come from both the ERDF and ESF funds within the programme. A number of Members subsequently attended early consultation meetings and other activities designed to help consider what a local economic strategy would look like. There have, however, been significant delays at a national level in the published timetable; so although activity has continued at a local level to prepare for the eventual bidding process, these have mostly been confined to occasional meetings at a local level of people who indicated they wished to help frame the bid, and meetings of the city wide co-ordinating group which has "kept the pot boiling" by preparing the ground for the eventual implementation of CLLD bidding processes.
- 21.1 There are three proposed areas based on deprived communities in inner Leeds. Each will require a (separate) Local Action Group (LAG) which will be responsible for developing a Local Development Strategy and leading any resulting CLLD programme. A LAG is a partnership comprising the public, private and third sectors and must also have an Accountable Body, which may be the local authority, to manage/ oversee the expenditure in accordance with the ESIF regulations.
- 21.2 A CLLD area must have a population of between 10,000 and 150,000, falling within the top 20% most deprived LSOAs, and the programme area must form a cohesive geography. The programme must also have a minimum size of €3m public sector funding input, and there is an overall requirement for 50% matched funding for all activity.

21.3 The bidding process is now open, providing an opportunity for Leeds to apply for a 'preparatory stage' funding of up to £20k European funding, which must be equally matched by other funding, to identify and establish the local action group, the accountable body, refine the areas and produce a Local Development Strategy. By the end of November 2015, the preparatory bids will be submitted and it is anticipated that approvals for those areas which are invited to proceed to the next stage will be announced in January, with the actual final bid being developed over a six month period which will involve detailed local consultation. At this point in time, within the overarching criteria, no absolute commitments as to the exact geographical boundaries or activities to be delivered will be made. These decisions will be made as part of the process to create a local development strategy in 2016; and the earliest that we would expect to see any spend, should those later bids be accepted, will be Spring 2017.

21.4 Community Committees and individual Members will have the opportunity to fully participate in this development process if the preparatory bids are agreed at national level.

21.5 Further information can be obtained from Beth Logan, Policy and Performance Manager, [beth.logan@leeds.gov.uk](mailto:beth.logan@leeds.gov.uk)

## **Conclusion**

22 There are a number of actions on-going to achieve the Community Committees' priorities and fulfil its work programme and tangible progress has been made in improving the way that the Community Committee, supported by the Communities Team (ENE), serves as local decision-making body. However, the Community Committee recognises that there is still a significant amount of work to be done going forward.

## **Recommendations**

23 That members note the contents of the report and make comment where appropriate.

## **Background information**

- Link to the Facebook Page for the Inner East Community Committee: <https://www.facebook.com/LCCInnerEast>
- Link to the Priority Setting report that was approved by the Inner East Community Committee in March 2015: <http://democracy.leeds.gov.uk/documents/s128842/2%20-%20Priority%20setting%20report.pdf>
- The above may be regular background papers, please add any others as appropriate

Inner East Community Committee Thematic Action Tracker										
Date	Community Committee (ward/ neighbourhood)	Best City	Theme	Goals	Key Actions	Services/ Lead Officer	Timescales	Progress Against Action	Impact/ what difference made	RAG Rating
09/10/14	Inner East		Re-engaging Young People in Inner East Leeds	To engage young people in their community and local decision making	That feedback from the workshop discussions be produced and shared with key stakeholders to help shape a work programme going forward. influence service delivery and resource allocation.	Sally Lowe and Sally Coe	01/11/2014 for Feedback	Workshop notes were produced and reported back to the next meeting of the Inner East Community Committee (held in January 2015). These workshop notes were also shared on social media. Feedback was also been given to colleagues in the Breeze team – the council's youth engagement brand – as to how they could improve their offer to young people. Breeze is currently formulating a response to these suggestions in line with ongoing financial pressures. Discussions at the October Community Committee also helped shape a Scrutiny Board report reviewing the effectiveness of the Youth Activity Fund (YAF). This report, which went to the Children and Families Scrutiny Board in December 2014, made recommendations for simplifying the process of administering the YAF grants and the greater involvement of young people in the decision making process.	One specific example is that in the new financial year the Inner East Community Committee - which has a devolved budget for youth activity - worked in partnership with the Clusters (the umbrella organisations of schools in the area) to collaboratively commission youth activity projects in 2015/16 in a bid to maximise budgets and reduce duplication. New ways of communicating with young people were also explored which included linking in better with schools and 3rd sector groups who already have access to large numbers of young people. A short questionnaire asking young people what activities they would like to happen in their area was been drafted and shared in local schools in a bid to ascertain young people's views to shape future spending. Over 350 young people aged between 8 -16 repondsed to the questionnaire.	Amber
22/01/15	Inner East		Social Isolation	Influence commisioning of local services	To complie a report of workshops funding to make recommendations to North Leeds Clinical Commisioning Group on socail perscribing and funding orgnaisations at a local elvel	Liz Bailey/Lucy Jackson		North Leeds Clinical Commisioning Group has allocated £900k (including procurement and project costs) to commision socail perscribing work. £750K has been contributed to the Third Sector health Fund for local businesses to bid into. The fund has been promoted to local organisations.		Complete
22/01/15	Inner East		Social Isolation	Regular feedback mechanisms between local third sector and public health and support for the sector.	Public Health Lead Officer & Health Community Champion to meet with local third sector to exaplore what is happening locally and what more might be possble locally	Liz Bailey/Lucy Jackson	Ongoing	First meeting has taken place, conversataions are taking palce to secure rescource from public health to work with local groups to support building connections and networks.		Amber
19/03/15	Inner East		Priority Setting for 2015/16	Workshop sessions to inform business part of the meeting	Workshop sessions to inform the business part of the meeting and inform the priorities set by the committee	Jane Maxwell	Complete	.	Local residents and members able to shape and influence the communality committees priorities.	Complete

18/06/15	Inner East		Environment	Local residents and partners able to influence SLA	Hold a workshop to gather local intelligence and feedback to help populate the ENE Locality Action Services "Plans on a Page" for each of the five priority neighbourhoods - Burmantofts, Richmond Hill, Gipton, Harehills and Killingbeck & Seacroft.	John Woolmer	Ongoing	Workshop has been held at the Inner East Community Committee meeting on 18th June in Shine, Harehills. ENE Environmental Action Service to feedback this intelligence to ENE Environment Sub Group and incorporate as part of emerging Plans on a Page. Further more localised sessions were suggested to take place in each priority neighbourhood as deemed necessary.		Amber
17/08/15	Inner East		Domestic Violence	To engage residents and third sector groups in a discussion about how front line domestic violence services can be made more accessible and to gauge views on what a successful awareness raising campaign should include.	To hold a workshop session to entice out ideas on the following questions: <ul style="list-style-type: none"> <li>• What does an effective Domestic Violence publicity campaign look like ?</li> <li>• How could we improve domestic violence services and support locally?</li> <li>• What can we do locally to support '16 days of action' (2015) ?</li> </ul>	Bev Yearwood	To coincide with the campaign dates of the 16 Days of Action 25th November to 10th December	The workshop was the catalyst for numerous ideas which have been fed back to the relevant teams within the council. Communities Team ENE also used the session to shape a programme of action to raise awareness around domestic violence for the 16 Days of action, such as an awareness raising walk and information stalls at the Reginald and Compton centres. Further actions are planned to follow up on the outcomes of these actions, such as to publish a newsletter.		Amber



Date	Community Committee (ward/ neighbourhood)	Goals	Key Actions	Lead officer	Timescales	Progress Against Action	Impact/ what difference made	RAG Rating
<b>July 2014 business meeting</b>								
17/06/14	All Wards	To respond to public feedback that Committee meetings start later and be rotated between accessible community venues in Inner East Leeds.	To take onboard the requests from residents and liaise with Communittee Members and colleagues in Governance Services	Andrew Birkbeck	Complete	Feedback discussed with Committee members and colleagues in the Governance Services Unit.	Feedback has been positive with regards to implementing suggestions for a later start time and the rotating of venues across the three Wards in Inner East.	Green
17/06/14	All Wards	That the Locality Team Manager for ENE circulate further information relating to the Community Committee's additional financial contribution to the Environmental SLA	Locality Manager to provide details to Committee Members at earliest opportunity.	John Woolmer	Complete	Locality Manager provided a written breakdown for Members information.	Committee Members had a greater understanding of what their contribution to the Environmental SLA entailed. This paper also prompted further discussions about service delivery.	Green
<b>October 2014 business meeting</b>								
09/10/14	All Wards	That the Inner East Environmental Sub Group further develop proposals for the Environmental SLA (2015/16)	Community Committee representatives on the Inner East Environmental Sub Group work collaboratively with the Locality Team to develop an SLA for 2015/16	John Woolmer/Andy Birkbeck	Complete	Several meetings of the Sub Group took place over the municipal year that helped develop and shape proposals for the emerging SLA	Developing propoals via the Environmental Sub Group ensured that local knowledge and need was fed into the process	Green
<b>January 2015 business meeting</b>								
22/0115	All Wards	A review of the current Wellbeing process be undertaken to inform spend for 2015/16	Area Officer for Inner East to carry out a review of Wellbeing spend for 2014/15 and present to the next meeting of the Community Committee	Andrew Birkbeck	Complete	A review was presented to the March meeting of the Community Committee as part of a Priority Setting workshop session.	A review of the Wellbeing process encouraged the Committee to look at introducing a set of priorities to focus the the allocation of resources	Green
<b>March 2015 business meeting</b>								
19/03/15	All Wards	A resident asked if the provision of heating be reported to future meetings of the Wellbeing Advisory Group			Ongoing	Action was refred to the Wellbeing Advisory Group		Amber
19/03/15	All Wards	A resident requested that an air quality monitoring assessment be carried out in the Inner East area	Request was refered to the appropriate officer	Jon Tubby	Complete	Response sent to resident in question		Green

19/03/15	All Wards	That the Communities Team (ENE) look to develop a Neighbourhood Improvement Board model in Inner East Leeds	Communities Team to develop both a framework and process for delivering a more structured approach to neighbourhood improvement work in the Inner East area	Jane Maxwell	Ongoing	Report outlining this approach went to Community Committee in September. Work is progressing to both implement the NIB and the neighbourhood improvement partnerships by early 2016	Amber
<b>June 2015 business meeting</b>							
18/06/15	All Wards	Residents requested that the dates and themes of future Community Committee meetings be widely promoted	Area Officer for Inner East to ensure suitable levels of publicity and promotion for future Community Committee meetings	Neil Young	Ongoing		Amber
<b>September 2015 business meeting</b>							
17/09/15	All wards	Members requested information on the take-up and use of mobile libraries on a ward by ward basis and also usage figures of the three library sites in Inner East	Chief Librarian for Inner East to provide the figures in time for the next Inner East Community Committee.	Fiona Titterington	Next Inner East Cokmmunity Committee (10th December)	Provided as part of the Community Committee Updat Report (10th December 2015)	Green
17/09/15	All wards	The establishment of an informal working group to review the performance management framework.	To set up a working group involving the Area Chair and a ward member from each ward to review the performance management framework.	Neil Young	Ongoing	The December meeting of the Inner East Community Committee will be the first time the performance management framework will be presented to the committee. Working Group to be established and to meet to review the document prior to the March committee meeting	Red

Use of libraries in Inner East Community Committee area.

1st April to 30<sup>th</sup> September 2015

Compton Road Library book issues and visits.

Adult Fiction	6,734
Adult Non-Fiction	4,204
Children's Fiction	12,704
Children's Non-Fiction	1,811
Visits	186,503*

\*Compton Road Library is part of the Compton Centre Community hub. This visits figure includes all visits to the Hub, not just visits to the library.

Crossgates Library book issues and visits.

Adult Fiction	19,207
Adult Non-Fiction	6,790
Children's Fiction	9,182
Children's Non-Fiction	1,104
Visits	48,260

Seacroft Library book issues and visits.

Adult Fiction	6,515
Adult Non-Fiction	2,097
Children's Fiction	3,812
Children's Non-Fiction	450
Visits	22,985

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## Appendix 3

### Update to the Inner East Community Committee on activity delivered around reducing social isolation

#### 1. Background

In January 2015 a Community Committee discussion on Social Isolation found that:

**“Individuals who are socially isolated are between two and five times more likely than those who have strong social ties to die prematurely. Social networks have a larger impact on the risk of mortality than on the risk of developing disease, that is, it is not so much that social networks stop you from getting ill, but that they help you to recover when you do get ill.”** (Marmot Fair Society Healthy Lives, Final Report, 2010).

#### 2. What have we done about it?

Since that time a small sub group has been working to find out what services are currently available and this has been put into a local directory to help frontline staff connect people to appropriate help.

Some of those services cater for groups that were identified at the Community Committee as likely to be socially isolated:

#### **Migrants**

- Migrant Access Service (MAP)- People who are new or unfamiliar to Leeds don't know how things work; MAP tells them what services are available and how they can access the right service at the right time, Tel 07891 272004 / 07825 438 374 or e mail [Pria.bhabra@leeds.gov.uk](mailto:Pria.bhabra@leeds.gov.uk) / [samanthap@touchstonesupport.org.uk](mailto:samanthap@touchstonesupport.org.uk)

#### **Asylum Seekers**

- PAFRAS-Provides relief of poverty for those asylum seekers rendered destitute with no recourse to public funds and no permission to work. Tel 0113 262 2163 or [www.pafras.org.uk](http://www.pafras.org.uk)

#### **Lesbian, Gay, Bisexual and Transgender Groups**

- Yorkshire MESMAC-Support for Gay, Bi and LGBTQI people between 18-25 yrs, Tel 01132444209
- Broken Rainbow UK. The only National LGBT Domestic Violence Helpline, email and instant chat service. The service is entirely free and confidential. Tel 0300 999 5428 (helpline) or 0845 260 5560 (office) Website [www.brokenrainbow.org.uk](http://www.brokenrainbow.org.uk)

#### **Other Individuals experiencing domestic violence**

- HALT- An independent charity specialising in helping clients who are victims of Domestic Violence with the legal system. Tel Referrals on 0113 246 0401 and Clients Tel on 0113 243 2632

#### **Learning Disabilities**

- Leeds Advocacy Unit A4, 26 Roundhay Road, LEEDS, LS7 1AB  
This project works with people who have learning disabilities and need support on housing or mental health issues. Tel 0113 244 0606

#### **Families**

Family Information Service run by Leeds City Council- Free, impartial advice and guidance on a range of family services [www.familyinformationleeds.co.uk](http://www.familyinformationleeds.co.uk)

#### **Substances and Alcohol Services**

- Forward Leeds- Alcohol and Drug support services for Young People and Adults across Leeds  
Tel 0113 887 2477 or [www.forwardleeds.co.uk](http://www.forwardleeds.co.uk)

### **Financial Services**

- Leeds City Credit Union- Financial information service. Offering members affordable financial services including loans and wide range of saving plans. Tel 0113 242 3343

### **Young People**

- Flagship North East - Provides supported accommodation for homeless young people age 16-24 and empower them to live independently in the community Tel 0113-26272721 or <http://www.leedshc.org.uk/en/scheme/sojourner2.aspx>

The Directory can be accessed from the Documents section at the bottom of the page of the following website: <http://www.leeds.gov.uk/phrc/Pages/Useful-links.aspx>

### **3. Older People**

Lottery funding of £6 million over 6 years is also helping to reduce social isolation in older people across Leeds.

In Inner East:

- AGE-is developing an Intergenerational project in Wykebeck Valley Tower blocks
- Yorkshire Dance and LEAF Consortium (Leeds Education Arts Forum) are developing Culture Buddies to give socially isolated older people the opportunity to connect through cultural encounters, creative participation and engagement (Gipton)
- Richmond Hill Elderly Action Street Links project is to 'build a chain of connections between older people, street agents (neighbours), RHEA, statutory and voluntary agencies and communities

### **4. Work developing in Clinical Commissioning Groups and Primary Care**

- Work around Social Prescribing and Social Connectors is developing in Oakwood Lane Practice in Gipton and both Leeds South and East and Leeds North Clinical Commissioning Group are developing large social prescribing projects. These provide a single point of access to a wide range community groups and activity in an easy, accessible way which aims to reduce social isolation and improve health and wellbeing.

### **5. Community Organisations and Activity**

Orion consortia is developing a number of activities and projects which aim to reduce social isolation (attached) and other projects are being developed in Inner East Leeds, which will help reduce social isolation in vulnerable groups, including:

- A Roma café in Lincoln Green
- Cook4Life sessions in the Meeting Point Café in Harehills
- A Fair Share food outlet in Lincoln Green with an opportunity to develop more across Burmantofts and Richmond Hill

The Inner East Community Committee Social Isolation tasking group has prepared three outline propositions for projects (attached), based on best practice, that could be progressed further with additional funding. The Community Committee is asked to consider these.

## **6. Attachments**

- Summary of Orion Consortia and statements of impact
- Men's Health Project –example project put forward for further funding
- Roma Café-request for funding

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## Appendix 4

### **Project Summary Roma Community Café @ELHFA November 2015**

#### **Background**

There is a growing number of Roma Communities from Eastern and Central European, settling in East Leeds. The majority of them are from the Czech Republic, Romania and Slovakia. The Roma people are one of the most marginalised and disadvantaged groups in Europe. Due to collective experiences of prejudice and discrimination, Roma people struggle to trust and engage with services that add to their social isolation and exclusion. From our experience at Touchstone, Roma men are even 'harder to reach and engage' with.

Over the last several months, we have been working with a member of the Roma community who is keen to set up a Roma Community Café. ELHFA along side Migrant Access Project (a partnership between Touchstone and Leeds City Council) have been supporting this individual with various trainings including food hygiene and safety. He also took part in ELHFA Cook4life sessions. He is now keen to launch his community café using Cook4life model, with support from ELHFA staff. Touchstone ELHFA has also offered him free venue/kitchen at Cromwell Mount to run his café. However, we don't have additional financial resources to purchase ingredients for cook4life sessions and for publicity. Funding from the Community Committee will enable us to launch the Roma Community Café @ ELHFA and reach out and engage members of the community with health and wellbeing messages.

#### **Aims and Purpose of the Project**

The Roma Community Café @ELHFA will offer the Roma Men with:

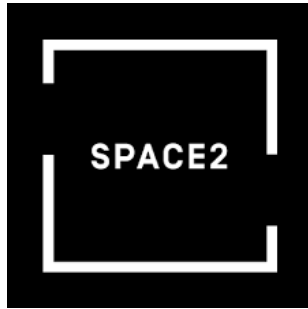
- Space for socialization/peer support and reduce social isolation
- Cooking demonstration/session where participants learn how to cook healthy and nutritious food on limited budget
- Healthy hot meal once a week
- Bring in additional support from relevant services – including money advice, housing, health, LCC emergency heating support, food banks, crisis prevention, etc.
- Promote and encourage participants to access other Public Health funded health and wellbeing activities (e.g. Swim and Gym, Zumba Classes, arts and crafts, etc.) to stay active and connected

#### **Cost Summary**

1. Cooking Ingredient – 12 weeks @ £50 = £600
2. Publicity flyer – 500 copies @ 20p = £100

**TOTAL COST = £700**

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## Seacroft Men's Group

Its Aims  
Description of Activity  
The need for this group  
How we address these needs  
Partnerships  
Impact Measurement  
The Impact of the project  
Costings

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## Aim of the Seacroft Men's Group

The Men's Group is a weekly drop in service targeting isolated men aged 18+ living in the East areas of Leeds with complex needs, with an aim to developing their emotional and physical health and wellbeing.

We provide confidence and skills-building activities including health education sessions, cookery skills sessions, bike maintenance and other practical information sessions. We arrange visits, guest speakers and involvement in arts projects, such as Love Arts Festival (an annual arts festival highlighting the issue of mental health.) We provide ongoing support to men who connect with the project and those with acute mental health issues, signposting them to community activities, volunteering and other learning opportunities. We are currently working with 18 men.

The poster features a central silhouette of a man standing against a city skyline. Above the skyline is the 'SPACE2' logo. The main title 'Seacroft Men's Group' is prominently displayed. Surrounding the silhouette are several phrases: 'GAIN NEW SKILLS', 'SUPPORT YOUR LOCAL COMMUNITY', 'VISIT NEW PLACES', and 'ACCESS SUPPORT & ADVICE'. Inside the silhouette, it says 'A project just for men to meet up, chat & support each other'. At the bottom, it provides meeting details: 'Every Tuesday 10.30am - 12.30pm Denis Healey Centre Foundry Mill Street Seacroft Leeds LS14 6RD' and contact information: 'For info contact Space2 on 0113 320 0159 jelenaz@space2.org.uk www.space2.org.uk'.



## Description of Activity

The group meets for 2.5 hours every week during term time, at the Dennis Healey Centre in Seacroft. It has a very informal feel and provides low-pressure activities such as chatting, relaxing, playing pool, chess, football, making tea and making and eating lunch together as well as peer support.

These activities are used as a non-pressured vehicle for participants to develop their social skills, confidence and self esteem. They are also used as a springboard for participants to progress to other

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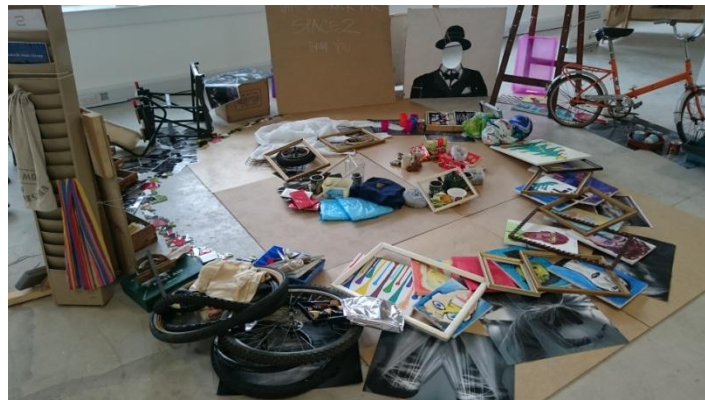
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activities. These have included “Headspace”, a course which develops participants’ positive thinking, stress management and confidence that we run during the session. We also ran a Space2’s FRESH men’s health messages project, where five men volunteered to share health advice and messages amongst their peers about prostate cancer. The Men had requested to learn more about prostate cancer. They have also taken part in Cook 4 Life courses learning all about healthy eating.

Our members have also taken part in a digital photography walk, trips to Temple Newsman, and West Yorkshire Playhouse to see Space’s shows they have also exhibited their photographs there. They have been to opera as part of Opera North Encore programme, creating an installation for a exhibition called The Fringe part of the Love Arts festival. The latter was a collaborative piece where members were asked to contribute their own interpretation “What the Men’s Groups Mean to You”. This included cups of tea, bicycles, self portraits, overalls and so forth.



In previous terms the group has also participated in activities such as canal boat trips, visits to Yorkshire Sculpture Park, the Royal Armouries .

A weekly job club also runs from the Centre by Gipsil which men are able to access and men from the job club access the group.

Three experienced facilitators lead the sessions. Not only do they facilitate activities but they also signpost to other services and provide a sounding board for men to discuss personal issues, housing needs, health and so on. The staff are extremely adaptive and flexible. They facilitate these conversations, which are able to take place both privately and publically.

We also encourage peer-to-peer support and the “have a seat and a cuppa” format of the group greatly facilitates this. We have members who have improved their mental and physical health through attending the group and they are able to share their journey with, and inspire, others.

### **The need for this Group**

Over the past 3 years it has been clear that there are many isolated men in East Leeds, particularly single men with no family connections, some former armed forces members with PTSD and others with poor mental health and complex needs, including addiction issues.

In the Government’s Index of Multiple Deprivation (IMD) Seacroft is ranked 120 out of 32,482 in England, where 1 is the most deprived and 32,482 the least. Unemployment and people receiving benefits is near 20% with over half long term unemployed and a further 5% receiving in-work benefits.

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Unsurprisingly, in a recent suicide audit carried out by the City, Seacroft has one of the highest rates of male suicides in Leeds. Men in Inner E/NE Leeds experience higher levels of ill health and die younger than men from affluent City areas, despite this they make less use of primary health care services.

In Seacroft itself, lung cancer hospital admissions are the fourth worst ward in the city (*Source: Director of Public Health 2013*), and in the Joint Strategic Needs Assessment, Killingbeck and Seacroft Ward has the second highest prevalence in Leeds for Chronic Obstructive Pulmonary Disease (COPD). In terms of health and wellbeing disparities between men and women, in both South and North Seacroft MSOAs, the gap in life expectancies between the sexes is nearly three years (*Source: Director of Public Health 2013*).

Additionally Leeds City Council Housing have identified that isolated men have been disproportionately affected by the under occupancy charge causing social and economic exclusion., and our attendees have identified themselves as being amongst this group.

According to the Leeds Suicide Audit, 76% of suicides were committed by people in the category of “separated, divorced or widowed”. We have analysed the proportion of separated, divorced or widowed men Leeds and found that both North and South Seacroft MSOAs have an above-average number of men in this category. 16% of men in North Seacroft are “separated, divorced or widowed” against a city-wide average of 10%, whilst South Seacroft shows 12%.

The high rate of male suicides is in direct conflict with the number of men requesting intervention before reaching this extreme action. Only a third of the men who committed suicide in Leeds had accessed their GP with mental health issues, and a whole other third had not accessed their GP at all in the six months prior to their death.

Various reports have also identified sociological factors behind high suicide rates amongst men, for example the redefining of men’s roles and the loss of traditional male-oriented work such as in the trades. This perhaps explains the high suicide rates amongst 30-60 year olds. Again, the Seacroft man is likely to fall into this category through the loss of local manufacturing industry in the past two or three decades, and the unemployment rate in the ward being higher than the city average.

The need for this group is also shown by its success. We have 18 on the register, with 12 regularly attending each week. When it started in 2011, the Men’s Group was a pioneering project. Its continued success is testament to the need for it in this area.

In a survey conducted by Space2 in 2013, a third of men said that there was “nothing to do” for men in Seacroft. A similar percentage cited a variety of activities that they would like to take part in if available, including adult education, health information sessions, leisure activities and job search.

### **How we address these needs**

Our project provides men with the opportunity to open up about their needs, both physical and emotional. We support men in taking action on their own health before their condition becomes acute by facilitating discussions about men’s health, both on an individual and group basis, and both formally and informally.

We help the men to build emotional resilience through activities such as the Headspace course and through encouraging self-analysis and monitoring of progression, for example through the wellbeing wheels or informal conversations about one’s emotional state.

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We have seen above that poor mental health is borne out of isolation. We thus provide an “opportunity to connect” as the antidote to this, giving men a safe, informal space in which to relax and to connect with each other, and with other opportunities.

The form that these connections take are varied. Activities such as the Headspace course directly equip men with skills. Others, such as the informal chatting, the trips to the opera and so forth, give the men an opportunity to develop social skills. The making and eating of the lunch is also key in this respect, with the men preparing it together and eating it together with staff around one table. All of these aspects give the men a chance to identify with something, to feel part of something, and therefore feel less isolated, and at less risk of suffering mental health issues.

We also raise men’s awareness of their physical health, for example through providing information on testicular or prostate cancer, or inviting an external agency to come and offer diabetes checks. We promote healthy eating through the cooking of a well balanced meal. We also signpost men to the appropriate health service when appropriate.

For many men, this group is their only source of socialising each week. Bearing in mind our aim to tackle isolation, this group is vital to their sense of inclusion and social worth. However we are keen to ensure that the Men’s Group is seen by all its participants as a conduit for progression, irrespective of their place in their journey towards increase self-reliance and self worth. The provision of the above activities is key to making this positive progression an undercurrent in all that we do.



### **Partnerships**

Leeds City Council support the project through providing the venue free of charge. The Men’s group has successfully collaborated in the past year with several organisations including Opera North, Gipsil, Artlink, Skipco, LS14 Trust, Oblong, BTCV Hollybush, and many others. We see collaboration and partnership as vital to the success of this group and welcome the opportunity to develop the group and its members through participatory approaches.

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## How we Measure impact

We measure impact through weekly observation, informal conversations, and through our weekly staff debriefs and planning sessions. We also use the formal tool of the Wellbeing Wheels. These allow the participant and the facilitator to identify and track progress, so that the process is collaborative. It also facilitates discussion with each participant around their social, emotional and physical needs.

Extract form weekly observation sent from the staff (removed names )

- 1) *A full on morning at the Men's Group , with only one or two of the regulars missing. ( \*\*\*\*\* and \*\*\*\*\*) Everyone seemed in high spirits . \*\*\*\*\* told us his carer/ woman friend had kicked him out & he was now living in temporary accommodation but felt much better about his situation . A sense of relief to be away from the chaotic household that was having a negative effect on his life. He had ate well at lunch & had extra helpings. \*\*\*\*\* was due to go for a job interview that afternoon , and was apprehensive about it. \*\*\*\*\* was in a very good mood , laughing & joking from the start , a big contrast to a couple of weeks ago , when he was talking about it not being worth living ! \*\*\*\*\* was also in a good mood , and quite a few of us joined him in the gym to play around with his football including Damian , Orion's new recruit Male Insight development worker - who then went on to chat individually to the men about various projects , especially a project involving the men going out walking . \*\*\*\*\* is still working on his bike in the workshop . \*\*\*\*\* and \*\*\*\*\* played 3D chess which looked very complex. Lunch was Mushroom Risotto , a favourite amongst the men now ! A very convivial morning this week without anything at all untoward .*
- 2) *Men's Group was a very relaxed affair this week , due to some absence namely \*\*\*\* , \*\*\*\* & \*\*\*\*. Also due to Helen taking half the group for Headspace , we are left with a very select group - This gave us an opportunity to talk in depth with the remaining men . I helped \*\*\*\* appeal against an ESA ruling by writing a letter of explanation . Apparently , the last time he went before the tribunal , he was so anxious that he took a double dose of Prozac , consequently answering all the questions from a high-as-kite standpoint and not giving a true insight into his problems. So they ruled against him . I am not confident they will reassess him but we can try . Because we did not have \*\*\*\*with us we were able to have Cauliflower Cheese for lunch (\*\*\*\* cannot eat cheese !), which was delicious followed by homemade banana buns , which soon disappeared. On one very positive note , we have learned that \*\*\*\* , who we have not seen for some weeks , due to him being on a training scheme . He has now got a proper full time job . When he first came to us , he was emaciated from alcohol abuse and not having a proper diet . After many months he gained confidence , he became friendly with other members of the group , meeting outside socially with them . Improved his status all round , became motivated again and started to think about returning to work , which after a long struggle he has managed . No doubt he will pop back and see the group when he is able . So all in all , a very good session , those that were distressed last week were much happier this week (\*\*\*\* & \*\*\*\*) due to the efforts of Space2.*

## Impact of the Project

The regular low pressure and informal activities are a gateway to progression. The definition of impact and progression will vary from individual to individual. For some, it has meant going on to attend a course at another venue. For others, it may be participating in a collaborative art activity. For many, it may simply mean getting out of the flat and attending the group on a regular basis.

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In terms of numbers, as mentioned above, we currently have 18 on the register, with 12 regulars, and we have employed an extra member of staff to accommodate the increased intake, as sometimes there are 18.

Figures from the last six months:

- The Headspace course was attended by 5 group members and had a 100% retention rate.
- Five members signed up to volunteer for the FRESH Men course had a 100% retention rate.
- Three men have gone on to attend the Space2 Fork to Fork (gardening) project at LS14 Trust.
- Two men have joined the Friday Men's Group at LS14 Trust.
- One member has gone on to a green woodworking course at BTCV in Kirkstall.
- The Digital Photography Walk was attended by five men.
- Eight have attended various Encore opera performances at Opera North.
- Eight contributed to and participated in the submission to the Leeds Fringe Arts Festival.

As mentioned earlier we also encourage peer-to-peer support amongst the group, and members have formed friendships and gone on to meet each other outside of the project. Said one member:

*"Three of us, we arranged to go to York together on Saturday and it was brilliant. We're gonna do it again, it was just beautiful, and we all helped each other out."*

Another member said how the group had helped him to finish an unhealthy relationship:

*"Yes I finished that relationship, I was being beaten up and tortured in my head...mentally...so I've ended it. Lots of people here have helped me"*

Another described earlier this year how an information session has helped him and two other group members to manage debt:

*"We've worked out the three of us are all going to go and pay our bills together at the beginning of each month, then go and have lunch (at one of the group's house). He cooks a great pie, nice and cheap. We all chip in for that and all the bills are paid so we've nothing to worry about."*

One member recently gave a talk at a Public Health Resource Centre seminar, detailing his journey from near-suicide to self-worth. He credited the Men's Group with supporting him on this journey and how he now feels able to support others who are in a similar position to the one in which he found himself.



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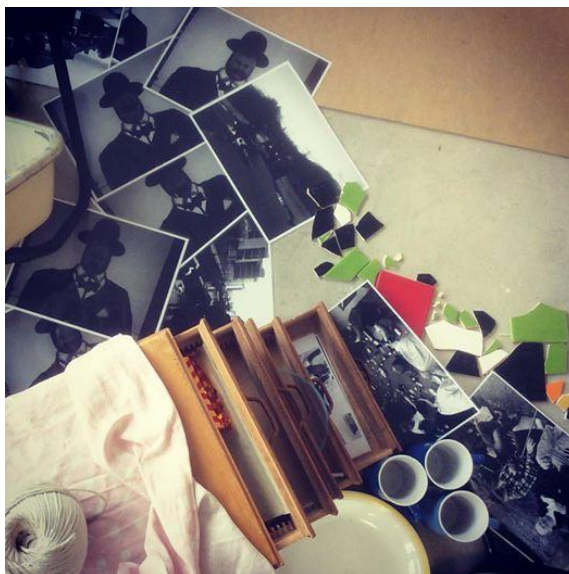
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## Costings

To run this project for a year costs £14451, this does not include venue hire, but includes , 42 sessions over the year and several trips. Cooked healthy lunch every week, and well as follow up support when required. On a average of 12 men a week that is £1204 per man per year. “ „

The economic cost of a completed suicide for someone of working age in the UK exceeds £1.6 million.” This is probably an under-estimate as it does not include the cost of failed suicide attempts leading up to it. *Knapp, Martin and Lemmi, Valentina (2014) The economic case for better mental health. Chapter 9.*



For any enquiries please contact:

Space2

Leeds Media Centre

21 Savile Mount

Leeds LS7 3HZ

Tel: 0113 3200159

Email: [emmat@space2.org.uk](mailto:emmat@space2.org.uk)

We hope that this document provides you with all the information that you need to make a funding decision. Please do not hesitate to contact us if you require any further information.

Many thanks - The Space2 Men's Group Team.

**Space2 is part of the Orion consortium.**



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People  
Inspiring  
Communities.**

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## **Appendix 6**

### **The Orion Partnership – Engaging people and inspiring communities**

The Orion partnership is a consortium of Feel Good Factor, Shantona Women's Centre, Space2 and Zest Health for Life. Four like-minded organisations based and working in East North East Leeds to promoting inclusion, tackle social isolation and reduce health inequalities.

All the work the four organisations do both individually and collectively aims to help reduce social isolation in the most deprived communities we serve.

The Orion Partnership is currently funded to run:

1. Mens Health Development work - employing a Men's Worker to identify need and develop work to respond to this need. Through this work we are applying for funding to develop a Men's Health and Wellbeing Programme running four groups for men across culturally diverse groups, focused on highest priority areas. Men taking part in a number of activities and interventions including creative arts, walking and gardening cooking and conversation.
2. Modern Living – a technology project for the over 60s. Helping older people use and engage with technology in a way that is appropriate to them.
3. Love Food Hate Waste – delivering a series of fun interactive and practical workshops working with communities to help reduce household waste.

Quotes from our communities that demonstrate that all our work contributes toward promoting inclusion and tackling social isolation

*“Going on family walks made me and my daughter so happy. We learnt new ways to make walking more fun and active and really put it into practice (running, catching and searching for things) so now we look forward to getting out together more. I came to know people through the walks, we even exchanged numbers and still talk now, so I really got a lot from it. The children got to know each other too and my daughter now plays with children from her school that she never did before, it's really great”.*

*“Three of us, we arranged to go to York together on Saturday and it was brilliant. We're gonna do it again, it was just beautiful, and we all helped each other out.”*

*“Yes I finished that relationship, I was being beaten up and tortured in my head...mentally...so I've ended it. Lots of people here have helped me”*

*“We've worked out the three of us are all going to go and pay our bills together at the beginning of each month, then go and have lunch (at one of the group's house). He cooks a great pie, nice and cheap. We all chip in for that and all the bills are paid so we've nothing to worry about.”*

*"I really enjoy helping here. I know that at least for the couple of hours that I'm here, that I'm not going to be at home sat on my backside thinking " I could be doing this or that but I can't be bothered". I'm keeping really busy for a couple of hours a week. I like coming out here as I know I have to come every week, and I find that helps me get motivated.*

*"And because I'm motivated to get out here, I'm motivated to do other stuff.*

*"I've recently started walking again – I'm walking up to Crossgates instead of taking my car. I'm walking with Space2's Fresh ladies group on a Tuesday as well, but I've started making my own walks too. I go round the block for 20 minutes if I'm tired but on some days I make it longer, and do 30 minutes. Not to go anywhere but just to get out and about. Once I'm outside the house I'm fine.*

*"I do feel good about myself now. I've met lots of people and learnt new skills which is what I wanted. One day I might be able to get a job, if I'm ready."*

## **Appendix 7**

Wellbeing (small grant) applications received in support of the 16 Days of Action against domestic violence and abuse campaign

Project	Applicant	Ward(s)	Project description
Crack Pots	Gypsy Roma Travellers (GRT) Outreach and Inclusion Team and Children's Services.	Gipton & Harehills, Burmantofts & Richmond Hill	To deliver three ceramic painting sessions at Nowell Mount Children's Centre as a stimulant to open up conversation around domestic violence and abuse in a relaxed and informal setting.
Emergency Packs	Communities Team ENE	Killingbeck & Seacroft	To provide packs of overnight essentials for women and children who have fled domestic violence and have turned up at housing options or hostels.
Caring Dads	Zest Health for Life	Burmantofts & Richmond Hill	To hold a breakfast morning with local women which promotes wellbeing, unity and self-confidence through nail painting and bath bomb making, while at the same time exploring domestic violence and abuse by using a 'thoughts tree'. An information leaflet from the 'Caring Dads' group will also be produced and promoted which contains real life stories of men who have overcome abusive behaviours.
Flagship Young People Project North	Leeds Housing Concern	Gipton & Harehills	To organise a workshop to raise awareness of domestic abuse. The scheme works with vulnerable homeless people who are marginalised in society and suffer from additional issues including substance misuse, mental health issues, family breakdown and care leavers, poverty, offending and low education and self-esteem.
Seacole Emergency Access for young people	Leeds Housing Concern	Gipton & Harehills	To organise a workshop to raise awareness of domestic abuse. The scheme works with vulnerable homeless people who are marginalised in society and suffer from additional issues including substance misuse, mental health issues, family breakdown and care leavers, poverty, offending and low education and self-esteem.

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**Report of: Jane Maxwell, East North East Area Leader**

**Report to: Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft**

**Report author: Neil Young, Area Officer, Tel: 0113 3367629**

**Date: 10<sup>th</sup> December 2015**

**For decision**

## **Wellbeing Report**

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### **Purpose of this report**

1. The purpose of this report is to provide Members of the Inner East Community Committee with details of its Wellbeing budget, including details of any new projects for consideration.

### **Main Issues**

2. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Community Committee ([Appendix A](#))
3. Applications for funding, both revenue and capital, are included in the report for Member's consideration.

### **Options**

#### **New Revenue Projects for Consideration from 2015/16 budget**

4. The following funding applications have been received since the date of the last Community Committee;

5. **Project:** Digital Passport  
**Organisation:** LS14 Trust  
**Wards affected:** Killingbeck & Seacroft  
**Amount applied for:** £7,922  
**Projected year of spend:** 2015/16

#### **Project overview:**

- The project is to deliver a course enabling people to become more adept using digital technology, such as the internet.

- The course will enable users to make the most out of the internet for things like employment and training searches, as well as leisure and wellbeing events across the city.
- Wellbeing funding will be used to pay for Digital Inclusion Officers to deliver the course.

6. **Project:** I-Smile Café

**Organisation:** Richmond Hill Elderly Action

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £3,658

**Projected year of spend:** 2015/16

Project overview:

- To continue to run a community based luncheon club for older people from St Philips Church hall.
- The café acts as a social and information hub for people of retirement age and above
- Funding will be used to pay for the volunteers who will run the sessions.

7. The following funding application was deferred at the previous community committee and has since been re-submitted at a reduced cost.

8. **Project:** Project Hope Leeds - Tea Time Club & Job Club

**Organisation:** Project Hope Leeds

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £2,000

**Projected year of spend:** 2015/16

Project overview:

- Funding is being sought to support the Tea Time Club and Job Club/Volunteering programme.
- The costs include the provision of food, an on-site cook, extra computers for the Job Club and costs of external training for the participants of the Job Club, including first aid training and food hygiene training.

9. The following Youth Activity Funding (YAF) application has been received since the date of the previous community committee.

10. **Project:** Street Work Soccer Academy (Football coaching and skills summer camp Burmantofts & Richmond Hill)

**Organisation:** Street Work Soccer Academy

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £4,900

**Projected year of spend:** 2015/16

Project overview:

- The project will deliver two weekly sessions of football skills tutoring, one during the week and another on a weekend.
- To deliver a football summer camp during the school summer holidays 2016
- The funding will be used specifically to pay for the coaches (320 sessions at £40 per hour).



## Corporate considerations

11. Wellbeing funding is used to support the annual priorities agreed by Elected Members at the March meeting of the Inner East Community Committee. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2013-17.
12. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
13. Sometimes decisions need to be made between formal meetings of the Community Committee and therefore the Area Leaders have delegated authority from the Assistant Chief Executive (Citizens and Communities) to approve spend outside of the Community Committee cycle. All delegated decisions are taken within an appropriate governance framework and must satisfy the following conditions:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from a majority of the Community Committee Elected Members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
14. The Community Committee, supported by the Communities Team ENE, has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
15. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
16. There is no exempt or confidential information in this report.

## Conclusion

17. The Wellbeing fund provides financial support for projects in the Inner East area which support the annual priorities of the Community Committee. For 2015/16, the Inner East Community Committee has six key priorities, highlighted below:
  - Projects that seek to promote diversity, encourage community cohesion and address language barriers
  - Projects that seek to tackle issues associated with child poverty
  - Projects that seek to get residents into employment, training, volunteering opportunities or learn new skills
  - Projects that seek to address both physical and mental health issues that affect residents in Inner East Leeds

- Projects that seek to improve the environment for local residents
- Projects that seek to reduce levels of domestic violence in Inner East Leeds

19. During the period since the previous Inner East Community Committee, three new Wellbeing applications have been received along with one Youth Activity Funding application. These are all subject to the consideration of elected members of the Inner East Community Committee.

## Recommendations

Members are asked to:

20. Note the spend to date and current balances for the 2015/16 financial year (see **Appendix A (1.1)**);
21. Consider the Wellbeing applications received since the previous Inner East Community Committee
22. Consider the Youth Activity Fund applications received since the previous Inner East Community Committee

## Background information

### Revenue

- Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- It has been agreed that the revenue wellbeing budget for this Community Committee for 2015/16 is £214,550. Carryover of both uncommitted and committed revenue funds from 2015/16 has also continued as well as any underspends. The total budget for 2015/16 is £280,741. It must be noted by the Community Committee that this figure includes schemes approved and ongoing from 2015/16 which are carried forward to be paid (£40,924).
- As agreed at the March 2015 meeting of the Inner East Community Committee, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2015/16 as well as the amounts remaining per ward is detailed in **Appendix A (1.1)**.
- Wellbeing fund applications are considered at the relevant Ward Member meetings, wherever possible, for Elected Members recommendations prior to the Community Committee meeting.

### Small Grants

- Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to

benefit. These are approved by Councillors outside of the Community he Committee meeting and are funded from a small grant pot set aside by Elected Members from their Ward allocation.

- Details of small grants that have been approved so far in 2015/16 are contained in **Appendix A (1.7)**.

### **Community Engagement**

- The Inner East Community Committee approved an amount of £3,000 at its March 2015 meeting to spend on community engagement activities. This allocation is split equally between the three Wards.
- The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings.

### **Crime and Grime Tasking**

- Each of the priority neighbourhoods in the Inner East area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their Ward allocation to support the work of these teams; this pot is managed by the Area Support Team.
- Details of the expenditure against this budget in 2015/16 are contained in **Appendix A (1.8)**

### **Project Monitoring Update**

- Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. These are circulated to ward members as and when they are received.

### **Capital Receipts Programme**

- The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- Details of the current balance of Capital Wellbeing funding are shown in **Appendix A (1.6)**. Future allocations will take place on a quarterly basis following regular update reports to Executive Board. As agreed previously by the Inner East Community Committee, all new allocations are to be divided equally between the three Wards.

### **Youth Activity Fund**

- The Community Committee has been allocated, as last year, £68,320 of Youth Activity Funding (YAF). This pot of money is specifically ring-fenced for universal youth activity related projects for 8-17 year olds.

- As agreed previously by the Community Committee, all new allocations are to be divided equally between the three Wards. Details of the current balance of Youth Activity Fund (YAF) are shown in **Appendix A (1.5)**.

**INNER EAST COMMUNITY COMMITTEE**

2014-15 Wellbeing Statement

**Revenue**

**Revenue Budget Calculation**

**Appendix A**  
10th December 2015

The table below describes the revenue budget calculation for the 2015-16 financial year. It shows the amount allocated to each ward of the Inner East Community Committee, details of the carry forward from 2014-15 and any existing commitments.

2014/15 IE Revenue Budget	IE Area Committee	Area Wide	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft
Balance Brought Forward from 14/15	£ 66,191.10	£ 16,921.01	£ 20,233.88	£ 11,736.94	£ 17,299.27
IE Revenue Allocation for 2015/16	£ 214,550.00	£ 99,284.00	£ 38,422.00	£ 38,422.00	£ 38,422.00
<b>Total</b>	<b>£ 280,741.10</b>	<b>£ 116,205.01</b>	<b>£ 58,655.88</b>	<b>£ 50,158.94</b>	<b>£ 55,721.27</b>
Schemes Approved from 2014-15 budget to be paid in 2015-16	£ 43,174.70	£ 43,174.70	£ 17,599.20	£ 10,532.50	£ 15,043.00
Projects approved in 15/16	£ 189,097.95	£ 96,284.00	£ 38,311.50	£ 27,372.45	£ 27,130.00
Total Commitments	£ 232,272.65	£ 139,458.70	£ 55,910.70	£ 37,904.95	£ 42,173.00
<b>Remaining to Allocate (Wellbeing)</b>	<b>£ 48,468.45</b>	<b>-£ 23,253.69</b>	<b>£ 2,745.18</b>	<b>£ 12,253.99</b>	<b>£ 13,548.27</b>
Remaining to Allocate (Youth Activities)	£ 8,915.51	£ -	£ 17.25	£ 8,300.23	£ 598.03

**Revenue Project Statement**

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project Cost	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Paid/ Committed on FMS	Project Balance Remaining
Festive Lights	Leeds Lights	£ 2,730.00	£ 2,730.00	£ -	£ -	£ -	£ 2,730.00
Neighbourhood Manager Posts	ENE Area Support Team	£ 80,284.00	£ -	£ -	£ -	£ -	£ 80,284.00
Small Grants	ENE Area Support Team	£ 16,000.00	£ 5,000.00	£ 7,000.00	£ 4,000.00	£ 8,254.76	£ 7,745.24
Inner East CCTV	LCC CCTV Team	£ 16,000.00	£ -	£ -	£ -	£ 14,167.00	£ 1,833.00
Epiphany Scout Group Adventure	Epiphany Scout Group	£ -	£ -	£ -	£ -	£ -	£ -
Mums the Word	YMCA	£ 1,000.00	£ -	£ -	£ 1,000.00	£ 600.00	£ 400.00
Burmantofts Gala 2015	Burmantofts Gala Committee	£ 2,000.00	£ -	£ 2,000.00	£ -	£ 1,990.05	£ 9.95
Lark in the Park 2015	Community Unity	£ 1,500.00	£ -	£ 1,500.00	£ -	£ 1,500.00	£ -
Safe Space Harehills/Gipton	Getaway Girls	£ 2,500.00	£ 2,500.00	£ -	£ -	£ -	£ 2,500.00
Opportunity Shop: Gipton, Harehills & Seacroft	GIPSIL	£ 16,000.00	£ 8,000.00	£ -	£ 8,000.00	£ -	£ 16,000.00
Community Participation & Learning Programme	Irish Arts Foundation	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -	£ 1,500.00
Harehills Festival	LCC - Area Support Team	£ 2,000.00	£ 2,000.00	£ -	£ -	£ 981.33	£ 1,018.67
Fearnville Bike Festival	LCC - Sport and Active Lifestyles	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00
Young People's Out of School Activities Programme	LCC Youth Service	£ 2,500.00	£ 2,500.00	£ -	£ -	£ -	£ 2,500.00
Seacroft Gala	Seacroft Gala Committee	£ 1,530.00	£ -	£ -	£ 1,530.00	£ 1,530.00	£ -
Haselwood West Subway	Seagulls Re-Use Limited	£ 3,695.95	£ -	£ 3,695.95	£ -	£ -	£ 3,695.95
Signpost Family Intervention Service Young Fire Fighters	Signpost	£ 1,500.00	£ 1,500.00	£ -	£ -	£ 1,500.00	£ -
Gipton Gala	Gipton Together	£ 1,000.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00
Replacement of Stolen Alleygate - Bellebrooke Terrace	Safer Leeds	£ 840.00	£ -	£ 840.00	£ -	£ 840.00	£ -
Tasking Teams - Supporting Neighbourhood Management	ENE Area Support Team	£ 15,000.00	£ 4,000.00	£ 5,000.00	£ 6,000.00	£ 3,858.89	£ 11,141.11
Community Engagement	ENE Area Support Team	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 592.30	£ 2,407.70
Al-Khidmat Centre	Leeds Islamic Centre	£ 2,500.00	£ 2,500.00	£ -	£ -	£ -	£ 2,500.00
5th RadhaRaman Folk Festival	RadhaRaman Society	£ 1,000.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00
Summer Holiday Programme	LCC - Youth Service	£ 2,100.00	£ -	£ 2,100.00	£ -	£ -	£ 2,100.00
East Leeds Ground Equipment	East Leeds Cricket Club	£ 2,000.00	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00
Money Buddies	Ebor Gardens Advice Centre	£ 1,473.00	£ 736.50	£ 736.50	£ -	£ -	£ 1,473.00
Crossgates Festive Lights	Communities Team ENE	£ 600.00	£ -	£ -	£ 600.00	£ -	£ 600.00
Harehills Bonfire	Communities Team ENE	£ 2,345.00	£ 2,345.00	£ -	£ -	£ 933.80	£ 1,411.20
Rein Park CCTV	Safer Leeds	£ 5,000.00	£ -	£ -	£ 5,000.00	£ -	£ 5,000.00
<b>Totals:</b>		<b>£ 189,097.95</b>	<b>£ 38,311.50</b>	<b>£ 27,372.45</b>	<b>£ 27,130.00</b>	<b>£ 36,748.13</b>	<b>£ 152,349.82</b>

**Revenue Projects Live from Previous Years**

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Paid/ Committed on FMS	Project Balance Remaining
Bulb Planting in Beckett Street	Communities Team - ENE	£ 1,000.00	£ -	£ 1,000.00	£ -	£ 1,000.00	£ -
Double Headed Street Lighting on Coldcotes Grove	Communities Team - ENE	£ 3,000.00	£ 3,000.00	£ -	£ -	£ -	£ 3,000.00
Burglarly Reduction Initiative	Communities Team - ENE	£ 1,000.00	£ 1,000.00	£ -	£ -	£ -	£ 1,000.00
Installation of camera - see Bev	Communities Team - ENE	£ 240.00	£ 240.00	£ -	£ -	£ 240.00	£ -
Litter Bin for Hovingham Avenue	Communities Team - ENE	£ 330.00	£ 330.00	£ -	£ -	£ -	£ 330.00
No Fly-tipping sign for Hovingham Green Space	Communities Team - ENE	£ 185.00	£ 185.00	£ -	£ -	£ -	£ 185.00
Installation of security light to the rear of Dennis Healey Centre	Communities Team - ENE	£ 300.00	£ -	£ -	£ 300.00	£ -	£ 300.00
CCTV Pilot in Seacroft	Communities Team - ENE	£ 1,200.00	£ -	£ -	£ 1,200.00	£ -	£ 1,200.00
Mums the word event 27th Feb	Communities Team - ENE	£ 10.00	£ -	£ -	£ 10.00	£ 10.00	£ -
Kentmere Community Centre IT	LCC ENE Locality Team	£ 6,418.00	£ -	£ -	£ 6,418.00	£ 5,908.02	£ 509.98
Leeds Money Buddies	Ebor Gardens Advice Centre	£ 1,065.00	£ 532.50	£ 532.50	£ -	£ 1,065.00	£ -
East End Park Woods	Parks & Countryside	£ 5,500.00	£ -	£ 5,500.00	£ -	£ 5,500.00	£ -
Bridgefield Community Arts Project	Communities Team - ENE	£ 2,500.00	£ -	£ 2,500.00	£ -	£ -	£ 2,500.00
Fearnville Cycle Club	Leeds BMX Club	£ 1,489.20	£ 1,489.20	£ -	£ -	£ 1,489.20	£ -
Positive Activities for Refugees	Sudanese Community Association	£ 2,250.00	£ 1,250.00	£ 1,000.00	£ -	£ 2,250.00	£ -
Dandaro	Team Dynamos UK	£ 1,164.00	£ 1,164.00	£ -	£ -	£ -	£ 859.00
NEETS Project	Leeds Catholic Schools Partnership	£ 3,335.00	£ -	£ -	£ 3,335.00	£ 1,667.50	£ 1,667.50
Bullying Stop - The Power of One	Class Dynamix	£ 1,250.00	£ -	£ -	£ 1,250.00	£ 1,250.00	£ -
Counselling Sessions and The Power of me workshops	Cross Gates and Manston Children Centres	£ 2,530.00	£ -	£ -	£ 2,530.00	£ 2,530.00	£ -
Super Saturday	CATCH	£ 7,908.50	£ 7,908.50	£ -	£ -	£ 6,954.25	£ 954.25
Safe Space Harehills	Getaway Girls	£ 500.00	£ 500.00	£ -	£ -	£ 500.00	£ -
<b>Totals:</b>		<b>£ 43,174.70</b>	<b>£ 17,599.20</b>	<b>£ 10,532.50</b>	<b>£ 15,043.00</b>	<b>£ 30,668.97</b>	<b>£ 12,505.73</b>

**Youth Activity Fund 2014/15 Carry Forwards**

The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project Cost	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Paid/ Committed on FMS	Project Balance Remaining
After School Club - incorporating Young People's Committee	Community Unity	£ 1,250.00	£ -	£ 1,250.00	£ -	£ 1,250.00	£ -
Cooking Club	Community Unity	£ 1,000.00	£ -	£ 1,000.00	£ -	£ 1,000.00	£ -
Family Swimming Sessions	Zest Health for Life	£ 600.00	£ -	£ 600.00	£ -	£ 600.00	£ -
Easter Mini Breeze	Breeze Team	£ 3,750.00	£ -	£ 3,750.00	£ -	£ 3,750.00	£ -
<b>Totals:</b>		<b>£ 6,600.00</b>	<b>£ -</b>	<b>£ 6,600.00</b>	<b>£ -</b>	<b>£ 6,600.00</b>	<b>£ -</b>

**Youth Activity Fund 2015/16**

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project Cost	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Paid/ Committed on FMS	Project Balance Remaining
Street Work Soccer Academy - Various Activities	Street Work Soccer Academy	£ 13,240.00	£ -	£ -	£ 13,240.00	£ 6,620.00	£ 6,620.00
Street Work Soccer Academy - Weekly Football sessions	Street Work Soccer Academy	£ 8,240.00	£ 8,240.00	£ -	£ -	£ 4,120.00	£ 4,120.00
Street Work Soccer Academy - Burmantofts and Richmond Hill	Street Work Soccer Academy	£ 1,920.00	£ -	£ 1,920.00	£ -	£ 1,920.00	£ -
Street Work Soccer Academy - Gipton	Street Work Soccer Academy	£ 1,920.00	£ 1,920.00	£ -	£ -	£ 1,920.00	£ -
Summer of Fun	Community Unity	£ 1,181.25	£ -	£ 1,181.25	£ -	£ -	£ 1,181.25
Summer PlayScheme	Community Unity	£ 900.00	£ -	£ 900.00	£ -	£ 900.00	£ -
Harehills Summer Football Camp & Ramadan Project	CATCH	£ 7,000.00	£ 7,000.00	£ -	£ -	£ 7,000.00	£ -
No Bystanders Radio Festival	Heads Together Productions	£ 1,215.00	£ -	£ 607.50	£ 607.50	£ 1,215.00	£ -
OIL Bicycle Build Project	Opportunities Inspiring Learning	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -	£ 2,000.00
Seacroft Ice Pop Media Club	Lifeforce Productions	£ 1,950.00	£ -	£ -	£ 1,950.00	£ 1,810.00	£ 140.00
Young Movie Makers Summer Campus	Lifeforce Productions	£ 1,955.00	£ -	£ 1,955.00	£ -	£ 1,872.90	£ 82.10
Girls Summer Fun	Getaway Girls	£ 1,978.00	£ 1,978.00	£ -	£ -	£ -	£ 1,978.00
School Holiday Activities	Zest - Health for Life	£ 3,260.00	£ -	£ 3,260.00	£ -	£ 2,990.39	£ 269.61
On Your Bike!	Zest - Health for Life	£ 845.00	£ -	£ 845.00	£ -	£ -	£ 845.00
First Floor ENE Community Programme	West Yorkshire Playhouse	£ 1,500.00	£ -	£ 1,500.00	£ -	£ -	£ 1,500.00
Community Participation & Learning Programme	Irish Arts Foundation	£ 990.00	£ -	£ 990.00	£ -	£ -	£ 990.00
Mini Breeze Events Oxton Fields/Denis Healey Centre/Banstead Park	Breeze Team	£ 3,750.00	£ -	£ 3,750.00	£ -	£ -	£ 3,750.00
Pop Up Sports Club - Harehills	LCC Sport & Active Lifestyle	£ 1,146.00	£ 1,146.00	£ -	£ -	£ 1,146.00	£ -
Fearnville Multi Sport and Swim Camp	LCC Sport & Active Lifestyle	£ 2,500.00	£ 2,500.00	£ -	£ -	£ 2,500.00	£ -
Pop Up Sports Club - Seacroft	LCC - Sport & Active Lifestyles	£ 500.00	£ -	£ -	£ 500.00	£ 500.00	£ -
Seacroft Childrens and Young Peoples Day	LCC - ENE AST	£ 1,000.00	£ -	£ -	£ 1,000.00	£ -	£ 1,000.00
Rhinos Holiday Zone	Leeds Rhino Foundation	£ 3,000.00	£ -	£ -	£ 3,000.00	£ -	£ 3,000.00
<b>Totals:</b>		<b>£ 61,990.25</b>	<b>£ 22,784.00</b>	<b>£ 16,908.75</b>	<b>£ 22,297.50</b>	<b>£ 34,514.29</b>	<b>£ 27,475.96</b>

IE Youth Activity Funding 2015-16	
YAF Balance brought forward	£ 9,185.76
YAF Allocation for Year 2015-16	£ 68,320.00
YAF Total Allocation (inc b/f)	£ 77,505.76
YAF Earmarked 14/15	£ 6,600.00
<b>Current YAF Figures</b>	
Budget for Year:	£ 70,905.76
Total Approved 15/16	£ 61,990.25
Available Left to Allocate:	£ 8,915.51

### Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential

Project Name	Total Project Cost	Ward(s)	Balance Remaining
IT Installation Dame Fanny Waterman Ctre	5,800.00	Gipton & Harehills	
Steel Container Oakwood Allotments Fearnville	1,800.00	Gipton & Harehills	
Studio Equipment EMAAN TV	3,000.00	Gipton & Harehills	
IT refurbishment Shantona Womans Centre	1,900.00	Gipton & Harehills	
<b>Totals:</b>	<b>12,500</b>		<b>£ 54,000.00</b>

### Small Grant Breakdown of Spends 2015/16

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential

Project Name	Lead Organisation	Total Project Cost	Gipton & Harehills	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Paid/ Committed on FMS	Project Balance Remaining
Stitch-Up CIC	Completed	£ -	£ -	£ -	£ 500.00	£ 500.00	-£ 500.00
ASYABI	Completed	£ 200.00	£ 200.00	£ -	£ 200.00	£ 400.00	-£ 200.00
Leeds Kabaddi Club	Completed	£ 500.00	£ 500.00	£ -	£ -	£ 500.00	£ -
Musical Arc	Awaiting Monitoring - Chasing	£ 220.00	£ 220.00	£ -	£ -	£ 220.00	£ -
Igbo Union Yorkshire	Completed	£ 250.00	£ 250.00	£ 250.00	£ -	£ 500.00	-£ 250.00
Glenthorpe & Walford Community Group	Completed	£ -	£ -	£ 500.00	£ -	£ 500.00	-£ 500.00
PHAB Leeds	Awaiting Monitoring	£ 194.00	£ 194.00	£ 194.00	£ 194.00	£ 581.76	-£ 387.76
Zest Health for Life	Awaiting Monitoring	£ -	£ -	£ 500.00	£ -	£ 500.00	-£ 500.00
Saxton Gardens Residents Association	Completed	£ -	£ -	£ 500.00	£ -	£ 500.00	-£ 500.00
Leeds Irish Arts Foundation	Awaiting Monitoring	£ 500.00	£ 500.00	£ -	£ -	£ 500.00	£ -
St Agnes United Church	Completed	£ -	£ -	£ 300.00	£ -	£ 300.00	-£ 300.00
Council of Christians & Jews	Awaiting Monitoring	£ -	£ -	£ -	£ 400.00	£ 400.00	-£ 400.00
Stoney Rock Court Tenants & Residents Association	Awaiting Monitoring	£ -	£ -	£ 500.00	£ -	£ 500.00	-£ 500.00
Leeds Mencap	Awaiting Monitoring	£ -	£ -	£ 500.00	£ -	£ 500.00	-£ 500.00
St Cyprian with St James (Church of England)	Completed	£ 250.00	£ 250.00	£ 250.00	£ -	£ 500.00	-£ 250.00
St Cyprian with St James (Church of England)	waiting monitoring/receipts	£ 500.00	£ 500.00	£ -	£ -	£ -	£ 500.00
Get Cooking	returned signed fa to applicant	£ 117.60	£ 117.60	£ 117.60	£ 117.60	£ -	-£ 117.60
Burmantofts Community Nursery	waiting monitoring/receipts	£ -	£ -	£ 500.00	£ -	£ -	£ -
Fewston Court Residents	app form with area officer	£ -	£ -	£ -	£ -	£ 500.00	-£ 500.00
Cross Green Community Event	awaiting moitoring	£ -	£ -	£ 500.00	£ -	£ -	£ -
Richmond Hill Shakespeare & Harehills CC	waiting clir approval	£ 250.00	£ 250.00	£ 250.00	£ -	£ -	-£ 250.00
Leeds Housing Concern	waiting return of signed fa from applicant	£ 200.00	£ 200.00	£ -	£ -	£ -	£ 200.00
<b>Totals:</b>		<b>£ 3,181.60</b>	<b>£ 3,181.60</b>	<b>£ 4,861.60</b>	<b>£ 1,411.60</b>	<b>£ 7,401.76</b>	<b>-£ 4,220.16</b>

**Tasking, Skips & Community Engagement Breakdown of Spends 2015/16**

The table below lists skip applications supported this year and provides information on spends from Tasking & Community Engagement Budgets. Most funding is paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Ward Pot	Type	Total Project Cost	Paid/ Committed on FMS	Project Balance Remaining
Market District Boxing Fitness 1 X 12YD Skip	Burmantofts & Richmond Hill	Skip	£ 139.16	£ 139.16	£ -
The New Torre 1 x 8YD Skip	Burmantofts & Richmond Hill	Skip	£ 121.52	£ 121.52	£ -
Bulb Planting Burmantofts 2015/16 - Lincoln Green Flower Beds	Burmantofts & Richmond Hill	Tasking	£ 1,629.10	£ 1,629.10	£ -
The New Torre 1 x Additional 8YD Skip	Burmantofts & Richmond Hill	Skip	£ 121.52	£ 121.52	£ -
12yd Skip for St Agnes and Road Permit	Burmantofts & Richmond Hill	Skip	£ 167.59	£ 167.59	£ -
Taxi for IE CC 18th June	Burmantofts & Richmond Hill	Community Engagement	£ 10.20	£ 10.20	£ -
Taxi for BRH CLT 28th Sept	Burmantofts & Richmond Hill	Community Engagement	£ 8.00	£ 8.00	£ -
<b>Area Figures:</b>			<b>£ 2,197.09</b>	<b>£ 2,197.09</b>	<b>£ -</b>
Street Doctors Sessions - April	Gipton	Tasking	£ 200.00	£ 200.00	£ -
Ribbon for DV 16 Days of Action	Gipton	Community Engagement	£ 10.05	£ 10.05	£ -
Funding Towards Banners for DV 16 Days of Action	Gipton	Community Engagement	£ 48.00	£ 48.00	£ -
Funding Towards White Ribbon Badges for DV 16 Days of Action	Gipton	Community Engagement	£ 12.50	£ 12.50	£ -
<b>Area Figures:</b>			<b>£ 270.55</b>	<b>£ 270.55</b>	<b>£ -</b>
IECC 18th June Tea and Coffee - Shine	Harehills	Community Engagement	£ 290.00	£ 290.00	£ -
IECC 18/06 Colour Copy Environmental Workshop	Harehills	Community Engagement	£ 35.05	£ 35.05	£ -
Funding Towards Banners for DV 16 Days of Action	Harehills	Community Engagement	£ 24.00	£ -	£ 24.00
Funding Towards White Ribbon Badges for DV 16 Days of Action	Harehills	Community Engagement	£ 84.00	£ -	£ 84.00
<b>Area Figures:</b>			<b>£ 433.05</b>	<b>£ 325.05</b>	<b>£ 108.00</b>
Self Closers for Brookland Court Alleygate	Killingbeck & Seacroft	Tasking	£ 480.00	£ 480.00	£ -
Towards the Rhino's Holiday Zone (IE.15.22YF)	Killingbeck & Seacroft	Tasking	£ 500.00	£ -	£ 500.00
Contribution towards IE.15.21.YF Seacroft Childrens and Young Peoples Day	Killingbeck & Seacroft	Tasking	£ 500.00	£ -	£ 500.00
Ribbon for DV 16 Days of Action	Killingbeck & Seacroft	Community Engagement	£ 10.00	£ 10.00	£ -
Funding Towards Banners for DV 16 Days of Action	Killingbeck & Seacroft	Community Engagement	£ 48.00	£ 48.00	£ -
Funding Towards White Ribbon Badges for DV 16 Days of Action	Killingbeck & Seacroft	Community Engagement	£ 12.50	£ 12.50	£ -
<b>Area Figures:</b>			<b>£ 1,550.50</b>	<b>£ 550.50</b>	<b>£ 1,000.00</b>
<b>Total Figures:</b>			<b>£ 4,451.19</b>	<b>£ 3,343.19</b>	<b>£ 1,108.00</b>





**Report of: Employment and Skills - Head of Communities & Partnerships**

**Report to: Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft**

**Area Contact: Clare Wiggins, ENE Area Improvement Manager, Tel: 0113 3367646**

**Date: 10<sup>th</sup> December 2015**

**Subject: East North East Employment and Skills Plan 2015/16**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts and Richmond Hill, Gipton and Harehills, Killingbeck and Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. The report summarises the East North East Employment and Skills Plan outcomes for 2014/15.
2. The report describes the revised structure of the East North East Employment and Skills Board and Plan for 2015/16 based on local employment and skills intelligence.

## Recommendations

The Inner East Community Committee is asked to note the content of this report, to agree on the revised arrangements for 2015/16 and, to receive an annual update from the ENE Employment and Skills Board.

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## **1.0 Purpose of this report**

- 1.1 The report provides an update on the progress of the work of the Board in 2014/15 for the ENE area as a whole and, for the three specific Community Committee areas.
- 1.2 The report describes the revised structure of the ENE Employment and Skills Board and Plan for 2015/16.

## **2 Background information**

- 2.1 The ENE Employment and Skills Board was established in 2014. The primary focus of the group is to maximise job outcomes for local people, improve skills levels and ensure that effective support is available for local people to access work and training opportunities that will arise in East North East Leeds and across the city.
- 2.2 The Board is chaired by Councillor Ghulam Hussain with Councillor Ron Grahame as deputy chair and Cllr Matthew Robinson as the third Employment and Skills Champion. The Board also comprises a 'core' membership of colleagues from Employment & Skills, Children's Services, Department for Work and Pensions (DWP) and the Communities Team. Other partners are invited to the board as required e.g. Leeds City College and Families First.
- 2.3 In March 2015, the Board developed an ENE Employment & Skills Plan setting out a number of priorities covering all ENE areas and others specific to the Community Committee areas. The plan reflects the main issues which have emerged through partnership discussions across all priority neighbourhoods. These issues include improving communications, improved employability skills and a focus on maximising the support from local businesses offering apprenticeships or work placement opportunities. A summary of the key achievements of the Board in 2014/15 against these priorities is set out in section 4 below.

## **3 Main Issues**

- 3.1 The Board has just completed its first full municipal year of operation (Jul 14 – Jun 15). Due to a number of factors, there was an unusual delay in reconvening the Board for the first time in Year 2 and the meeting could not take place until 26th October 2015. This meeting was used to focus on two key areas:
  - a report on progress against key priorities (see below)
  - a refresh of Board arrangements in light of a number of changes and pressures across the employment and skills landscape
- 3.2 The proposal to refresh was based on a number of factors:
  - new priorities were required following the achievements against the plan in 2014/15

- a need for priorities to reflect current and emerging challenges in 2015/16 and, forthcoming opportunities on a city wide basis. The most significant examples of these include:
- opportunities within the current and imminent calls as part of the European Structural and Investment Fund (ESIF) Programme for the Leeds City Region
- reduction in the Adult Skills budget impacting provision across the city, including the availability of ESOL
- potential for further reductions to skills provision following the spending review in November
- the reducing capacity of partner organisations and the impact on their deployment of resources to support this area of work

3.3 In combination, these factors require the city's Employment and Skills Boards to work differently so that they further improve their efficiency, effectiveness and most importantly, outcomes for local people. To that end, a number of changes were agreed:

- representation on the Board is revised to include representation from the Citizens and Communities Hub network
- meeting frequency is reduced to 3 times per year, (with optional additional meetings only where required) acknowledging that significant strategic and operational progress intentionally occurs outside the meeting
- the agenda is thematic, focussing on a maximum of 2 themes per meeting, nominated by Board members and scheduled in for the year to take account of known pressures/challenges/planned activities that are most effectively managed through the Board's partnerships. This approach will ensure that all those activities that have now been operationalised through the progress made in year one do not remain a focus of the Board

3.4 Implementation of the above is in progress. The outcome reporting and thus schedule of Board meetings will be planned to align with existing Member communications which reflect different geographies (ward and Community Committee boundaries) but not overlap or duplicate other information channels. These include Community Committee reporting, ward profile briefings, community learning briefings detailing the full area offer and other issue based briefings.

## **4 ENE Employment & Skills Plan Priorities & Achievements**

4.1 This section of the report summarises achievements so far against some of the priorities in the ENE Employment & Skills Plan:

#### 4.2 **Priority 1: Increase access to careers support and information for young people and schools.**

Leeds Pathways and the Youth Information Hub – work continues to develop these interactive services and a number of improvements have been made since the Community Committee report in March 2015. These include the page for Children Looked After and those leaving care and the sector specific pages with videos and improved local labour market information. The site has recently been revamped to include updates on the latest jobs in the area and also now has the facility for young people to upload their CVs directly to the Leeds Apprenticeship Hub team, based in the Employment and Skills service. Data on ENE specific pages has been available since June. Usage from ENE schools is now monitored on a monthly basis and reports will be provided to the Board. Schools with low usage will be targeted to encourage take up.

School / Employer Engagement – led by the Education Business Partnership which forms part of the Employment and Skills Service, specific programmes have been developed and delivered with the following employers; Young Chefs Challenge - Hilton Hotel, O2 Girls into Digital, Hospitality in Action Weetwood Hall, Inspiring Futures Premier Inn and Utilities in Action Northern Gas.

Children's Services has implemented the 'Moving On' process which is a partnership approach to identify and encourage suitable learning pathways for young people into post 16 provision. The following schools in ENE, Mount St Mary's, The Co-operative Academy, David Young Community Academy and Leeds East Academy are all currently engaged. The aim is to expand the Moving On process to cover all FE colleges and Year 13/14 students (18/19 year olds) during the 2015/16 academic year.

#### 4.3 **Priority 2: Increase number of local businesses offering work experience opportunities and Apprenticeships**

Head Start Programme – there continues to be a focus on increasing the number of local employers taking on a Head Start work placement across the ENE area. To the end of September 2015, in the Inner East, 8 businesses have taken on a placement – Mencap, Keepmoat, Fever FM, LS14 Trust, Seacroft Children's Centre, Swarcliffe Children's Centre, Richmond Hill Primary School and, Geo Houlton's, who although not based in Leeds are working on the East Park Road development. Since April 2015, 17 young people from IE have been supported into work or an apprenticeship.

The Council continues to be the main provider of employer placement opportunities but there are a number of larger employers who continue to support the programme including Premier Inn, Harvey Nichols, Sodexo, Jones Bar Group and Keepmoat, these companies not only offer placements but regularly take on our young people in to paid employment. A new telemarketing company, Blueberry was appointed earlier this year. Managed by the Employment and Skills Service, Blueberry was initially recruited to

support the Leeds Apprenticeship Hub but this service has been extended to include targeting and promotion of opportunities to small businesses.

#### **4.4 Target adult learning and skills activities that support local people to access job opportunities**

Community Learning – maximising numbers of local residents engaged in adult learning including those who are under-represented or, with complex needs has and continues to be a priority for the board. In 2014/15, 899 learners lived in Inner East and, 514 local residents enrolled on courses in other parts of the city.

The current challenge for the board is the reduction in adult skills provision across the city and, specifically the reported growth in demand for ESOL classes. This is the result of the impact of on-going budget cuts in FE providers including Leeds City College. There are currently only three providers delivering a total of 16 courses in the Inner East.

#### **4.5 Intensive support through JCP Social Justice Team** – the number of residents in the ENE being supported through the JCP Social Justice Team remains positive. As at November 2015, in the Inner East a total of 156 customers were on caseloads (Burmantofts & Richmond Hill - 47, Gipton and Harehills, 53 and Killingbeck and Seacroft, 56). The number of customers being engaged is encouraging, however the challenge is now to ensure sustained progression for individuals supported.

### **5.0 Consultation and Engagement**

#### **5.1** The ENE Employment and Skills Board ensures consultation on the Employment and Skills Plan with relevant stakeholders including Elected Members, Council officers and partner agencies.

### **6.0 Equality and Diversity / Cohesion and Integration**

#### **6.1** A key purpose of the Plan is to improve engagement, enhance opportunities for, and support access to, employment and skills support for those furthest from the labour market.

### **7.0 Council Policies and City Priorities**

#### **7.1** Addressing poverty and deprivation is a key priority for the Council. The establishment of the ENE Employment and Skills Board and implementation of the ENE Employment and Skills Plan reflects the priorities and objectives of the Council's Best Council Plan 2015-20 to support sustainable and economic growth by supporting young people into jobs, improving their skills and supporting local economic growth by meeting the workforce development and skills needs of local businesses.

### **8.0 Resources and Value for Money**

#### **8.1** The proposals set out in this report seek to provide sustainable partnership arrangements to increase employment and skills levels within the ENE area. Many of the actions within the ENE Employment and Skills Plan aim to make

more efficient and effective use of existing funding streams, align programmes and resources to maximise outcomes.

## **9.0 Legal Implications, Access to Information and Call In**

9.1 There are no specific legal, access to information or call-in implications arising from this report.

## **10.0 Risk Management**

10.1 The main risk to the delivery and success of the ENE Employment and Skills Plan relates to demand and capacity to meet demand. The Board has agreed to only include actions which are deliverable and measurable so that the ENE Employment and Skills Plan is a meaningful and useful document.

## **11.0 Conclusions**

11.0 The report details the revised Employment and Skills Board arrangements and Plan. Alongside the ward based intelligence available to Members, these changes will support a strengthened focus on identified key priorities and local outcomes.

## **12.0 Recommendations**

12.1 The Inner East Community Committee is asked to note the content of this report and, agree to receive an annual update from the Employment and Skills Board.

## **Background documents**

Not applicable.



**Report of: Citizens and Communities – Inner East Community Hub Manager**

**Report to: Inner East Community Committee**

**Area Contact: Clare Wiggins, ENE Area Improvement Manager, Tel: 0113 3367646**

**Date: 10<sup>th</sup> December 2015**

**Subject: The Compton Centre: Development of the ‘community hub’ approach**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

## Summary of main issues

The report outlines the Community Hub Model through which the Council aims to achieve the following outcomes:

- Providing more accessible and integrated services
- Helping more people out of financial hardship
- Helping more people into work; and
- Being responsive to the needs of local communities.

## Recommendations

The Inner East Community Committee is asked to

1. Note the content of this report,
2. Note the success to date of the implementation of the Community Hub Model at the Compton Centre
3. Note and address the challenges faced by staff and services at the Compton Centre.
4. To make recommendations around additional services that could be delivered from the Community Hubs and other 'pop up' locations in the area. Facilitated workshops will take place during the committee to capture ideas to take forward.

## **1 Purpose of this report**

The report provides an update on the development of the Community Hub Model with specific reference to the Inner East area.

## **2 Background information**

- 2.1. A key objective for our Citizens@Leeds work is to build further on the excellent work done through the development of the Council's one stop centre network. Our ambition is to deliver local solutions within communities that integrate more council and partner services, with the aim of dealing with increasingly more complex issues affecting individuals and their families at the first point of contact.
- 2.2. Based on the success of the three initial pathfinder sites at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley, all of which have been operational community hubs since 1st April 2014, Executive Board received a further report on Community Hubs in October 2014. That report set-out both the successes delivered by the Pathfinders and the challenges they faced in delivering truly integrated and accessible services and proposed a city-wide network of community Hubs to build on the success.
- 2.3. The recommendations agreed by Members of Executive Board for the establishment of a city-wide network of community hubs were as follows:
  - I. Approve the adoption of a city-wide community hub model that sees a network based approach, developed in partnership with Community Committee's and local ward councillors, and supported by a city centre community hub.
  - II. Approve the proposal to bring together all existing community based one stop centres, libraries and housing management offices to be managed as a single set of front-of-house services, to enable the development of a city-wide network of community hubs.
  - III. Approve the proposal to create a single 'front of house team' to provide the community hub workforce. The team to be made up from all existing front-of-house staff based in customer services, libraries, housing Leeds and jobs and skills.



- IV. Authorise the Assistant Chief Executive (Citizens and Communities) to progress the detailed design of the proposed city-wide community hub network and associated workforce arrangements as set out in section 5 of the report.

### **3. Key Messages**

- 3.1. One year on from the Executive Board report and the three pathfinder community hubs are making a real difference for local communities, enabling the delivery of more and better services at the same or lower cost.
- 3.2. Community hubs are developing a wide range of integrated services working with a broad range of partners including police, health, training providers and the third sector to provide better outcomes for local people.
- 3.3. Libraries within community hubs are now opening for longer, the job shop approach is being utilised in areas of the city where there was previously no provision, and more people are being helped into work.

### **4. Main Issues – Meeting local need**

- 4.1 Now in the second year of the Community Hub programme there are increasing demands on the centre for space to deliver support services with many successes. A variety of partner agencies provide support services from the Compton Centre on a weekly basis. A full programme of this work is contained in appendix xx, however some key highlights are:
  1. *The Migrant Access Project (MAP)* - MAP works with volunteers to help new immigrants settle in Leeds which in turn reduces pressures on public services. The role of MAP is particularly prominent in Harehills which has a significant migrant community. Working in partnership with many services across Leeds is integral to the success of MAP.

MAP provides training and support to Migrant Community Networkers (MCNs) from a variety of national, ethnic or language backgrounds so they can educate new arrivals within their communities about life in Leeds. The volunteers involved in the programme often volunteer more than their agreed hours, and their involvement in the lives of the people they are supporting is in reality much more significant than the scheduled information sessions they support.

The MCN's have a good relationship with customers and staff at the Compton Centre, linking in with the various services on offer there, including; the Job Shop, outreach support from the Social Justice Team (Job Centre Plus), the library, customer services, Citizens Advice Bureau, Leeds Credit Union, and welfare rights surgeries. Further work is currently being discussed as to how Advonet's bilingual advocacy support can support and complement the work that the MCN's do.

There has been an influx of Eastern European immigrants into East Leeds in recent years, and this is reflected in the number of people from this

community presenting themselves at the Compton Centre for support. POMOC is one of the MCNs that works out of the Compton Centre, hosting a weekly drop-in session. They specifically support migrants from Eastern Europe. Language support and translation is one of the common issues that is dealt with.

2. *Refugee support* – The Social Justice Team (Department of Work and Pensions) has extended their surgeries at the Compton Centre into a second day per week. The additional surgery is specifically supporting Afgan and Syrian refugees who are seeking work in the city.
3. *ESOL* – Learning Partnerships deliver weekly ESOL courses from the Compton Centre.
4. *Money Buddies* - Funding to deliver the project for a further year has recently been secured from the Inner East Community Committee after a successful first year with the service. The advice and information provided by the service has resulted in an estimated saving of £56,000 for the clients who have been supported. This amounts to an average saving of £1,300 per client. 43% of the clients seen at the Compton Centre required specialist advice, leading to reductions in their debt, and in some cases eliminating their debt entirely. The Money Buddies service provides an advice session at the Compton Centre for half a day per week.
5. *Loan Shop* - Leeds City Credit Union (LCCU) runs a loan shop from the Compton Centre, where customers can access lower interest loans. LCCU runs in partnership with Curry's, Argos and Debenhams, allowing customers to purchase household items from them using a smart card and repay the amount weekly to LCCU. Plans are being progressed to link the work of LCCU more closely with Leeds Money Buddies from the Compton Centre.
6. *Council Tax Support conditionality* - New work-age claimants for Council Tax Support (CTS) need to meet specified criteria for seeking work or their CTS could be withdrawn. The Compton Centre is providing a venue for Jobshop staff across the area to meet with customers to provide the induction information for the scheme, and explain how Jobshop staff can support them to meet the criteria whilst assisting them to find sustainable employment. In October, 47 customers were invited to three group induction sessions. They were then referred on for one to one interviews and support with Jobshop staff.
7. *Neighbourhood Policing Team* - PCSOs have been based at the Compton Centre for a year after previously being based at Killingbeck police station. Police reports show that crime has decreased on Harehills Lane during this time. PCSOs support work at the centre by taking on referral requests for customers needing advice or support. They also assist with any aggressive incidents at the centre, an issue which has increased. Compton Centre staff are working closely with the local Tasking Team who are providing help and advice around reducing risks. There is the potential for a piece of work

involving the Police providing training to the security guards at the centre to help them deal with incidents better.

8. *Leeds Registrars* – The registrars attend the Compton Centre for three afternoons per week to register births and deaths. Customers can also place orders for copy certificates. The take up is high with all appointments filled for each session. Registrars have requested additional session time at the centre, but there is not currently the space available accommodate them.
9. In addition to the work taking place towards implementing the Community Hub Model at the Compton Centre, demand for the counter services based there continues to be high and is actually increasing. A breakdown of footfall figures and use of counter services is included within Appendix 2 of this report.

## 5. Successes at the Compton Centre

5.1 Working with the third Sector, the Compton Centre is able to support more customers. Current initiatives include:

- ‘Employability Skills’ course is being delivered by YMCA once a week
- GIPSIL are supporting the Centre one morning a week helping customers with CVs and job searches.
- YMCA deliver a sewing course once a week.
- Haamla provide ante natal support once a week.
- POMOC, Money Buddies, Leeds City Credit Union, all work from the centre.
- Supporting the ‘16 days of action’ campaign against domestic violence and abuse (25<sup>th</sup> November to 10<sup>th</sup> December). ‘Together Women’ delivered a number of activities and sessions from the centre including a ‘positive relationships’ awareness session and a Jewellery making session. Throughout the 16 days the centre actively promoted the support available for victims of domestic violence and abuse.

5.2 As part of their commitment to visit each ward in the city, the Leader of Council and the Chief Executive recently visited the Compton Centre on 8<sup>th</sup> November 2015 to see some of the work that taking place there. It was an opportunity to undertake a floor walk of the building to see the services being delivered there and to interact with the staff who work there.

## 6. Challenges at the Compton Centre

6.1 *Language barriers* - A large proportion of customers have language barriers. This impacts upon all services. Jobshop customers are referred back to Jobcentre for ‘mandatory referral’ to ESOL as they are deemed unemployable due to their low level of English. Others are encouraged to take up additional ESOL classes to continue to improve their English. There are

currently two ESOL sessions running per week from the centre. In addition, the centre also promotes the 'Learn English in Leeds' website, to enable customers to find the appropriate ESOL course for their needs.

*6.2 Aggressive/abusive behaviour* - The Compton Centre experiences high levels of abusive and aggressive behaviour from customers across all three counter services. There has been a significant increase in the last two years. The numbers are as follows:

- 2013/2014 - 15 incidents
- 2014/2015 - 51 incidents, resulting in 1 person being banned from the centre for 6 months.
- 2015 (April to present date) - 52 incidents resulting in 12 people being banned from the centre for 6 months.

6.3 The neighbourhood Policing Team are now based in the building and this has been a positive as they can readily intervene with incidents if they are in the building. Recently, PCSO numbers have been reduced and so they are not always as readily available, however this arrangement is something that the centre management are keen to continue with.

6.4 Where customer details are known, a warning letter regarding their behaviour is sent to them by Legal Services for all incidents. If this behaviour is repeated, a request is submitted to Legal Services to ban them from the centre for a six month period. The increase in bans in 2015/16 is in part due to repeated abusive behaviour.

6.5 If the trend of abusive incidents continues at the same rate as seen so far since April this year, it will equate to a 100 percent increase from the previous year. This has added an additional pressure on staff and managers in the following ways:

- Staff need time to recover from abusive confrontations and this in turn leads to staffing levels being reduced on a regular basis.
- Staff are becoming more affected by aggressive behaviour with incidents involving experienced members of staff being strongly effected by verbal abuse.
- Staff feeling afraid of their personal safety in the building and the surrounding area.
- Staff are required to undertake more one-to-one work in the public areas of the building, for example, interacting with customers for IT support. This makes staff feel more vulnerable. Mobile panic alarms have been requested via the building landlords (Community Ventures Limited) in an attempt to make staff feel safer.

- Staff who are asked to cover shifts at the centre who do not normally work there find it difficult compared to the other buildings they work from. This in turn puts increased pressure on the regular staff who have to support them.
- Staff need additional support from managers and ideally a manager and team leader should be on site all the times. It is not always possible to do this due to the extended role of the Community Hub Manager and Community Hub Assistant Manager in NW Leeds.
- The increased workload which arises from dealing with customer incidents, such as authorising warning letters and bans, puts additional pressure on staff time.
- The responsibility for staff in such a pressured environment is a challenge, and often means the management team work very long hours to fit in essential work.

6.6 In order to address the issues and reduce the tensions in the centre, the centre management are working with the local Gipton and Harehills Tasking Team. The team are providing advice around abusive customers and following up on individuals who are known to LASBT. West Yorkshire Police have offered to train the security guards to enable them to respond more effectively. This has been referred to Security Managers for consideration.

6.7 The centre management are also working with the security team manager and Facilities Management to try and secure regular guards at the centre who bring consistency and experience to their role. Guard numbers at the centre have increased from two to three during the week until 5pm, and from one to two on evenings and weekends. This is putting pressure on the security team, as they do not have enough resource to supply the additional guards and there are times when they cannot supply the number of guards that are asked for.

6.8 The Head of Service and the Chief Officer (Customer Access) are supporting staff through the challenges at the centre and are in discussion with LASBT and community safety at a senior level to agree the measures needed to reduce incidents. They are also in talks with the Security team managers.

6.9 *Demand for space at the centre* - The Compton Centre continues to be a very popular venue, with all available rooms almost booked to capacity. In addition to the open spaces on the centre floor, there are three private interviews rooms and one large meeting room, all of which there is high demand for. Meeting space for staff at the centre is limited and also in high demand.

## **7 Creating a more flexible, Community Hub Workforce.**

7.1 A key element of the Community Hub model is to develop a more flexible and integrated workforce. This will help to reduce customer wait times, make services more accessible and encourage self-service options wherever appropriate.

7.2 Customer numbers continue to increase. Customer Services enquiries increased to 10,162 in October from April's figure of 6980. Part of this increase is due to library staff being trained to work across all three services. The library staff receive and hand out forms and deal with basic enquiries during their extended opening hours into the evenings and weekends. Library and Customer Services staff also support the Jobshop by helping customers with self service options and IT support. In October the Job Shop had 88 new people sign up for support and the service helped 25 people into employment in the form of 17 full time posts and 8 part time posts.

7.3 Library staff have recently secured higher grade positions in Customer Services due to the additional knowledge and experience they have gained working in the integrated team at The Compton Centre Community Hub.

7.4 There is an additional demand for language interpretation. Seven of the staff at the Compton Centre have additional language skills, and use these to assist customers across all the services as the need presents itself. In addition to this, the centre has made 88 requests for interpretation support since April 2014. This was a marked decrease in requests from previous year 2013/14 of 162 requests. It is believed the decrease is due to the following:

- Staff are using their own language skills to communicate with customers therefore not using interpreters.
- Additional staff available with language skills due to the integration of the teams.
- Staff are handing out a customer leaflet stating that an interpreter will only be provided free of charge on the first occasion.
- The customer brings somebody with them to help interpret.
- The customer is using self-serve where google translate can be used.

7.4 The centre has been piloting a video link phone for British Sign Language to support the deaf community. This is available across all the services.

7.5 All hub staff promote self service for customers, and assist customers to utilise this option where necessary. We have trained staff as part of the Citizens@Leeds 'Digital Owl' programme who assist customers to use their electronic devices such as laptop, i-pads and phones.

7.6 Staff from the Compton Centre deliver a pop-up surgery one morning a fortnight at Osmondthorpe Hub. This was very successful with eight customer services interactions on average at each session. The Library staff supported service users to use Osmondthorpe Hub's own IT suite, which had previously been under used due to service users needing one to one support. The sessions left service users feeling confident to use the IT themselves and many became Library members and also joined the Library 'At Home' service. This is an outreach library service staffed by volunteers for people who cannot get access to a Library. Staff are in the process of identifying where other Pop-up surgeries can be delivered in the Harehills area.

## **8 Next steps: working closely with Health partners**

8.1 Significant progress has also been made in delivering services in a more cohesive manner with health partners in the area.

8.2 The Compton Centre is part of the Chapeltown and Harehills Health and Wellbeing group and supports the work of partners. A variety of awareness sessions for health issues like diabetes, mouth cancer and stop smoking services have been delivered from the centre and the centre will continue to support the health partners by raising awareness of other health and wellbeing initiatives.

8.3 The library at the Compton Centre is delivering social activities to combat isolation and aid community involvement. These include children's crafts and story times and adults knit and sew sessions.

8.4 The centre is working with the library and museum services to provide information and displays on historical subjects, following a successful display of First World War artefacts. Next year this will focus the anniversary of the Battle of the Somme. Discussions are taking place about loaning a museum display relating to life on the home front during the First World War which will follow on from this year's display. This could potentially be used for reminiscence sessions for older people, and some intergenerational work involving local schools and also link into some local/family history learning sessions around the same time.

8.5 Funding has been secured for the Compton Centre to become part of a Bike Library network. This project will start to take shape once a secure space to store the bikes is completed.

## **Conclusion**

The report outlines the progress to date of work at the Compton Centre towards the council's Community Hub Model, through which the Council aims to achieve the following outcomes:

- Providing more accessible and integrated services;
- Helping more people out of financial hardship;
- Helping more people into work; and
- Being responsive to the needs of local communities.

The report outlines the work that has taken place towards these outcomes and work that is planned.

## **Recommendations**

The Inner East Community Committee is asked to:

1. Note the content of this report,
2. Note the success to date of the implementation of the Community Hub Model at the Compton Centre
3. Note and address the challenges faced by staff and services at the Compton Centre.

4.To make recommendations around additional services that could be delivered from the Community Hubs and other 'pop up' locations in the area. Facilitated workshops will take place during the committee to capture ideas to take forward.



# Appendix 1

## Compton Centre Surgeries

Day	Ground Floor Meeting Room	Interview Room 1 Ground Floor	Interview Room 2 Ground Floor	Interview Room 3 1 <sup>st</sup> Floor	JobShop Area
Monday AM		Immigration Law Surgery (CAB) Tel: 011 2234400	DWP Social Justice Team Tel: 07769725558	Chinese Advice 9:00 - 1:00 Tel: 0113 3760452 for more information.	
Monday PM	ESOL 1.30pm – 3.30pm Starting soon	Immigration Law Surgery (CAB) Tel: 011 2234400	DWP Social Justice Team Under Occ Debt Tel: 07769725558	Registrars Tel: 0113 222 4408	
Tuesday AM	Personal Work Support Package (CTS) Inductions 10.00am – 1.00pm	Welfare Rights until 2.00pm Tel: 0113 3760452	Welfare Rights Tel: 0113 3760452	Chinese Advice 9:00 - 1:00 Tel: 0113 3760452	
Tuesday PM	Diabetic Group 1.00pm – 3.00pm		Welfare Rights Until 3pm Tel: 0113 3760452	Registrars Tel: 0113 222 4408	
Wednesday AM	Haamla 10.00am -12.00pm (c/oChildren's Centre) Tel: 0113 2065477	Personal Work Support Package (CTS) 1:1s – all day	Welfare Rights Tel: 0113 3760452	Chinese Advice 9:00 - 1:00 Tel: 0113 3760452	
Wednesday PM	YMCA Sewing Group 12.30pm – 2.30pm Tel: 0113 2612484	Personal Work Support Package (CTS) 1:1s – all day	Welfare Rights Until 3pm Tel: 0113 3760452		
Thursday AM			Welfare Rights until 1pm Tel: 0113 3760452	Chinese Advice 9:00 - 1:00 Tel: 0113 3760452 for more information.	YMCA 10:00 – 12:00 Tel: 0113 2612484
Thursday PM	Youth Service 4.30 to 6.30 – various dates		CAB Better Leeds Communities 1.00pm – 5.00pm Tel: 011 2234400	Registrars Tel: 0113 222 4408	
Friday AM	ESOL – (Learning Partnerships) 10.15 – 12.15 Tel: 0113 380 6224	IGEN until 1.00pm Drop-in Service Tel: 0113 2089000	Immigration Law Surgery (CAB) Tel: 011 2234400	Chinese Advice 9:00 - 1:00 Tel: 0113 3760452	

Friday PM		Money Buddies From 1.00pm Tel: 0113 235 0276	Immigration Law Surgery (CAB) Tel: 011 2234400	Workplace Leads alternate Fridays	IGEN from 1.00pm <b>Drop-in Service</b> Tel: 0113 2089000
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## Support in Waiting Area

**Pomoc Monday 12.00 – 2.00**

**YMCA hand sewing group Tuesday 10am to 12 over 19 yrs ols**

**Knit and natter group alternate Tuesdays 10am**

**Various other providers providing ad-hoc advice and information surgeries.**

## Jobshop area

**YMCA IT Skills/ employability course Thursday 10am to 12 over 19yrs old**

**IGEN available on Friday all day to offer [Meeting Room](#)**

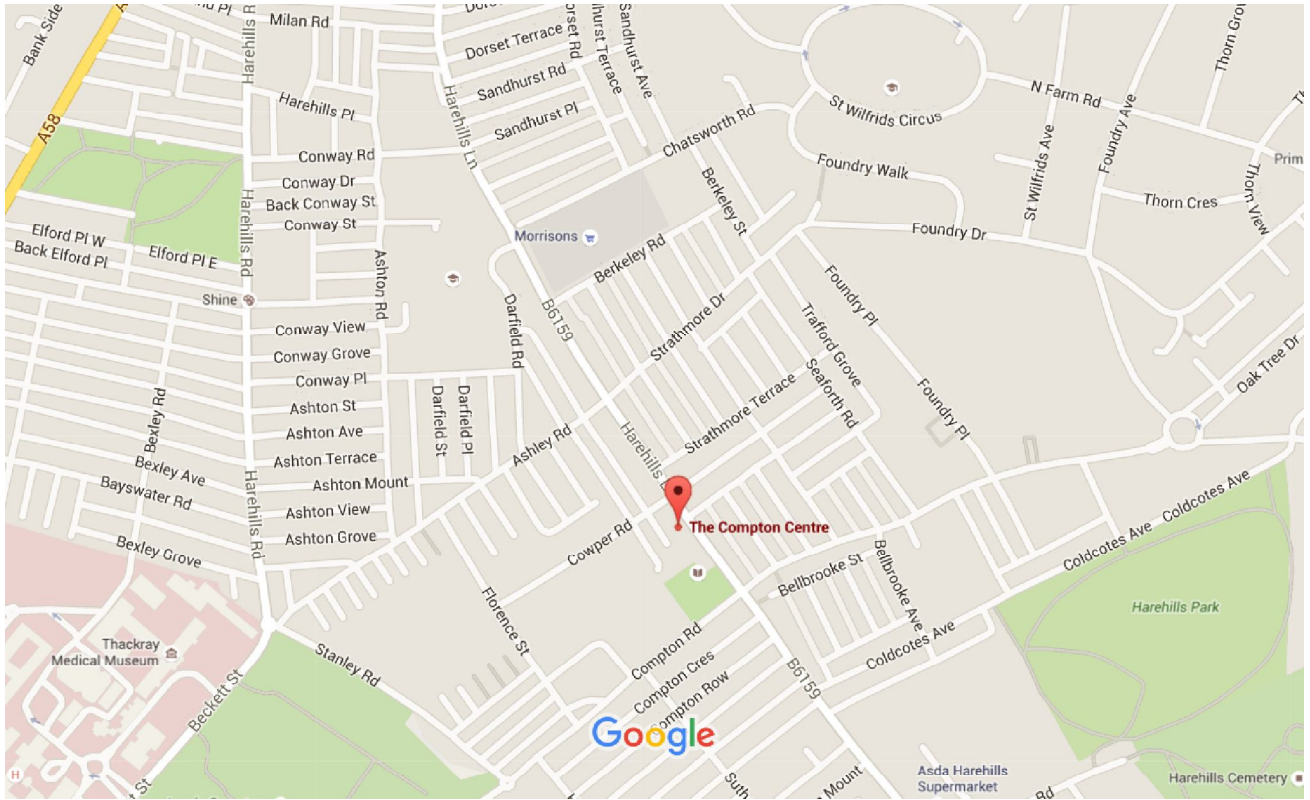
**GIPSIL – support for job search and CVs Monday AM**

**Appendix 2 Enquiries per service at the Compton Centre**

	Apr-15	Oct-15
Adult Social Care Total	37	55
EAS Total	122	127
Leeds Housing Options Total	44	65
Waste Management Total		26
Benefits Total	726	990
Customer Services Total	16	11
Housing - ALMO Total	508	717
Partners and Other Agencies Total	33	35
Revenues Total	315	290
Legal Licensing & Registration Total	1	1
Education Leeds Total	3	2
Children & Young Peoples Svcs Total	1	3
Planning & Sustainable Development Total		1
Community Safety Total	6	18
Employment and Skills Total		1
Appointments Attended Total	321	338
Appointments Booked Total	552	590
Council Tax Total	498	786
Credit Union Total	30	142
DWP Total	94	205
East North East Almo Total	57	84
Education Services Total	2	31
Home Ownership Team Total	2	4
Housing & Council Tax Benefit Total	2314	3352
Jobs & Training Total	8	32
LHO – Advice and Assessmen Total		1
LHO – Private Sector Lettings Total		1
Leeds Card Total		2
Leeds Homes Total	354	431
Local Welfare Support Scheme Total	2	10
Other Total	71	26
Parking Services Total	94	139
Permits - Adult Total	10	11
Registrars Total	15	57
Self Service Total	389	740
Welfare Rights Total	100	182
CAB Total	61	153
Library Services Total	170	502
Localities Total	6	2
NHS - Reginald Centre Total	6	12
NHS Meeting Total	3	8
Self Service - Jobshop Total		1
Leeds ASB Team Total		1
Community Legal Services Total		3
Compliments Total		1
BITMO Total	1	

<b>Regeneration Services</b>	<b>7</b>	
<b>Democratic Services</b>	<b>1</b>	
<b>Dentists</b>	<b>1</b>	
<b>Waste Management Services</b>	<b>5</b>	
<b>Total</b>	<b>6986</b>	<b>10189</b>

Google Maps The Compton Centre



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